

# JAYVIE J. BACLOJAN

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Honey Sofia V. Solis

OIC Director

ODHRMVSU Baybay City, Leyte

Jobs.vsu.edu.ph

**Dear Ma'am Honey Sofia V. Solis:**

Application for Administrative VI (Mechanical Operator II)

I would like to apply for the role of Administrative VI (Mechanical Operator II) . My previous experience was not related for this job but I learned a lot of things like working under pressure and accomplishing task in time. I am trainable , fast learner, and can adapt new environment easily.

I look forward to hearing from you.

Sincerely,

Jayvie J. Baclojan

