


PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	Barcos		
FIRST NAME	Angelica	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Goder		
3. DATE OF BIRTH (mm/dd/yyyy)	03/17/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:  Philippines
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Altavista Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.58	ZIP CODE	6521
8. WEIGHT (kg)	78.00		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Altavista Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	121296482458		
12. PHILHEALTH NO.	13-202549092-8		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	607-511-324-00000	20. MOBILE NO.	931-970-4789
15. AGENCY EMPLOYEE NO.	VJO02082	21. E-MAIL ADDRESS (if any)	angelica.barcos@vsu.edu.ph

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	Jonalica Keisha B. Galado	02/07/2018
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Barcos			
FIRST NAME	Nilo	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Escasinas			
25. MOTHER'S MAIDEN NAME	Goder			
SURNAME	Barcos			
FIRST NAME	Julita			
MIDDLE NAME	Goder		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Altavista Elementary School		2003	2010		2010	
SECONDARY	Baybay National High School		2010	2013		2013	
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Computer Science	2013	2020		2020	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	07/17/2025


[illegible]




**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	07/17/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Seminar Workshop on Basic Records and Archives Management (BRAM)	07/30/2024	07/31/2024	16	Managerial	Human Resource Management Office (L&D Activity)
	*Orientation of Guidelines and Procedures on Processes/Services of the Offices under Administrative Services Office (ASO)*	02/23/2024	02/23/2024	8	Managerial	Administrative Service Office, Visayas State University
	University Curriculum & Instruction Review	10/02/2023	10/06/2023	32	Instruction	Office of the Vice-President for Academic Affairs, Visayas State University
	ISO 9001: 2015 Awareness & Re-awareness Webinar (Online)	08/29/2023	08/29/2023	8	Managerial	*(Via Zoom) Visayas State University, Visca Baybay City, Leyte*
	TURNITIN Feedback Studio Instructor's Workflow Training	04/17/2023	04/17/2023	8	Instruction	Instruction and Evaluation Office, Visayas State University
	Learn and Re-learn: VSU Table of Specifications and Item Test Analysis	04/04/2023	04/04/2023	8	Instruction	Instruction and Evaluation Office, Visayas State University
	Mandatory Orientation and Re-Orientation of Academic Advisers and Department Enrolment Focal Persons for 2nd Semester AY 2022-2023	02/10/2023	02/10/2023	8	Managerial	Office of the Vice President for Academic Affairs, Visayas State University
	The Landscape of Blended Learning in the New Normal	12/09/2022	12/09/2022	4	Research	*(Via Zoom) Visayas State University, Visca Baybay City, Leyte*
	VSU Newly-Hired Faculty On-boarding and Training Workshop on VSU E-learning Environment	09/08/2022	09/09/2022	16	Technical	Office of the Vice President for Academic Affairs, Visayas State University
	VSU Faculty Onboarding with the theme "Padayon sa Panaghiusa, VSU!"	09/05/2022	09/07/2022	24	Instruction	Instruction and Evaluation Office, Visayas State University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Computer Literacy		N/A		N/A	
	Communication Skills					
	Leadership skills					
	Problem Solving abilities					
	Time Management					
	Creativity					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	07/17/2025	

<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</div> <div>a. within the third degree?</div> <div>b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense?</div> <div></div> <div>b. Have you been criminally charged before any court?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div></div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div>Date Filed: </div> <div>Status of Case/s: </div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div> <div></div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</div> <div>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div></div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div> <div></div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country):</div> <div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</div> <div>a. Are you a member of any indigenous group?</div> <div>b. Are you a person with disability?</div> <div>c. Are you a solo parent?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify:</div> <div></div> <div><input type="checkbox"/> YES<input type="checkbox"/> NO</div> <div>If YES, please specify ID No</div> <div></div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No</div> <div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Nancy D. Abunda</td><td>Visca Baybay City, Leyte</td><td></td></tr><tr><td>Ma. Rachel Kim L. Aure</td><td>Visca Baybay</td><td></td></tr><tr><td>Mark Gil A. Vega</td><td>Visca, Baybay City Leyte</td><td></td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	Nancy D. Abunda	Visca Baybay City, Leyte		Ma. Rachel Kim L. Aure	Visca Baybay		Mark Gil A. Vega	Visca, Baybay City Leyte	
NAME	ADDRESS	TEL. NO.												
Nancy D. Abunda	Visca Baybay City, Leyte													
Ma. Rachel Kim L. Aure	Visca Baybay													
Mark Gil A. Vega	Visca, Baybay City Leyte													
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div>ANGELICA G. BARCOS</div>PHOTO</div> <div><div>Right Thumbmark</div></div>												
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: N/A</div> <div>ID/License/Passport No.: N/A</div> <div>Date/Place of Issuance: N/A</div>	<div></div> <div>Signature (Sign inside the box)</div> <div>07/17/2025</div> <div>Date Accomplished</div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div></div> <div>Person Administering Oath</div>														