

APPLICATION LETTER

January 12, 2024

April Gayle V. Calunangan

Department Head

Department of Tourism and Hospitality Management

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am;

I am writing to express my interest in the Part-Time Instructor position in the Department of Tourism and Hospitality Management at Visayas State University.

While I may not have formal teaching experience, my background as a Customer Service Representative at Concentrix has equipped me with valuable skills in communication, problem-solving, and interpersonal relations. These skills, coupled with my degree in Hospitality Management, several trainings like NCII & Flexible Practicum and graduated Cum Laude from your esteemed institution, I am eager to contribute to the academic environment that played a pivotal role in shaping my educational journey. I have been encouraged by some of the college instructors within the department, who have recognized potential in me and prompted me to apply.

Despite my limited teaching experience, my academic success, coupled with real-world customer service representative experience, has equipped me with valuable skills. I am attracted to your institution's commitment to continuous improvement through professional development opportunities.

I am hopeful for an opportunity to discuss how my diverse background aligns with the department's needs. Thank you for considering my application.

Sincerely,

Dennise Marie Sescon

Applicant