

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ARUTA		
FIRST NAME	ANGELO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	OPERARIO		
3. DATE OF BIRTH (mm/dd/yyyy)	01/03/1997	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BARUGO, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☒ Male ☐ Female		
6 CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street STA. ROSA Subdivision/Village Barangay BARUGO LEYTE City/Municipality Province
7. HEIGHT (m)	1.651	ZIP CODE	
8. WEIGHT (kg)	55		
9. BLOOD TYPE	AB+	18. PERMANENT ADDRESS	House/Block/Lot No. Street STA. ROSA Subdivision/Village Barangay BARUGO LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	121315191636		
12. PHILHEALTH NO.	13-250309220-8		
13. SSS NO.	N/A	19. TELEPHONE NO.	
14. TIN NO.	640-256-563	20. MOBILE NO.	09659248435
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	angeloaruta6@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ARUTA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MAEGAN LOU	NAME EXTENSION (JR., SR)	AINSLEY ALMANZOR ARUTA	06/07/2022
MIDDLE NAME	ALMANZOR			
OCCUPATION	COLLEGE LIBRARIAN I			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.				
24. FATHER'S SURNAME	ARUTA			
FIRST NAME	MAURICIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DILOY			
25. MOTHER'S MAIDEN NAME				
SURNAME	OPERARIO			
FIRST NAME	NELIA			
MIDDLE NAME	FARISCAL		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BARUGO II CENTRAL SCHOOL	ELEMENTARY	07/06/2003	20/04/2009		2009	N/A
SECONDARY	BARUGO NATIONAL HIGH SCHOOL	SECONDARY	13/06/2009	10/05/2013		2013	SALUTATORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY	BACHELOR OF MECHANICAL ENGINEERING SCIENCE	05/08/2013	21/07/2021		2021	TERTIARY EDUCATION SUBSIDY (TES)
GRADUATE STUDIES	N/A	N/A					

SIGNATURE		DATE	
		March 23, 2024	

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	MARCH 26, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
1.	NAME OF THE L&D INTERVENTION/TRAINING PROGRAM	DATE	LOCATION	SPONSOR	STATUS
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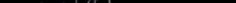
[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Know how to play guitar	HIGH SCHOOL SALUTATORIAN	
Data Analysis		
Technical Knowledge		
Know how to use AUTOCAD		
Computer skills		
Interpersonal Communication Skills		
Organization and management skills		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	MARCH 23, 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☒ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☒ YES ☒ NO If YES, give details: _____ RESIGNATION												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ALMIE JOY C. SASI</td> <td>BARUGO, LEYTE</td> <td>09463844316</td> </tr> <tr> <td>GEORGE L. CAÑEDA</td> <td>TACLOBAN CITY</td> <td>09514654805</td> </tr> <tr> <td>SHELDON ROY C. PONTILLAS</td> <td>BABATNGON, LEYTE</td> <td>09363927202</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ALMIE JOY C. SASI	BARUGO, LEYTE	09463844316	GEORGE L. CAÑEDA	TACLOBAN CITY	09514654805	SHELDON ROY C. PONTILLAS	BABATNGON, LEYTE	09363927202
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
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PHOTO Right Thumbmark													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath													