

August 07, 2023

ENGR. EPIFANIA G. LORETO

Department Head, Department of Civil Engineering
College of Engineering and Technology,
Visayas State University, Visca, Baybay City, Leyte

Dear Engr. Loreto,

I am highly motivated writing this letter because I would like to apply as a part-time instructor in your good department. One of my dreams is to be part of the students' future and share my knowledge to everyone who needs it.

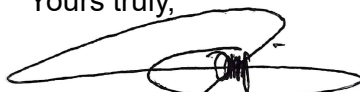
I graduated last April 2021 with the degree of BS in Civil Engineering at Visayas State University which is always known for being a prestigious school in the Visayas. The same year, I took the board exam and fortunately passed it.

I believe that my experiences in Construction and Designing will be my strength in teaching young and soon to be engineers how to cope up and be ready in the real world. Listed below are highlights of my credentials:

- ✓ Knowledgeable in AutoCad
- ✓ Knowledgeable in PlanSwift
- ✓ Knowledgeable in SketchUP
- ✓ Knowledgeable in MS Office
- ✓ Knowledgeable in QGIS
- ✓ Possess good interpersonal and communication skills
- ✓ Can work under pressure

Furthermore, I truly believe that we are all lifelong learners and would love the opportunity to share this philosophy with the students. I look forward to discuss with you soon how my potentials meet the goals of the school. Thank you and more power.

Yours truly,

A handwritten signature in black ink, appearing to read 'John Rick Gida Baluran', enclosed within a large, loopy oval scribble.

ENGR. JOHN RICK GIDA BALURAN
Applicant