

Renato Mahinay

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To whom it may concern,

Good day Ma'am/Sir! I am currently looking for a job and I saw your post online that you are looking for an Administrative Aid for one of your Departments, I am interested and I would like to apply. I have a 4 year experience working as a customer service representative in a BPO company and I believe this makes me suitable for the job. One of the reasons why I quit my previous job was because it's located in Cebu so it would be very convenient if the job is granted to me as I would love to stay close with my family. Also, one of my dream jobs before is to work at VSU, one of Philippines best Universities.

Thank you for your time and I look forward to hearing from you.

Respectfully,

Renato Mahinay