

**MARTIN JAN E. MERCURIO**

March 12, 2025

Department Head  
Department of Geodetic Engineering  
Visca, Baybay City, Leyte

Dear Engr. Mercurio,

With high regard to this institution and with great passion to capably serve. I am interested and applying for the position of Instructor I.

I am Carolina I M. Balmoria, 25 years old, single, a graduate of Bachelor of Science in Geodetic Engineering in this institution, Visayas State University, Baybay City, Leyte and a licensed Geodetic Engineer.

Having obtained my degree in Geodetic Engineering and my experience in field and office tasks I wish to bring my knowledge, skills, and commitment to this department.

In my previous role, I was first hired as an Engineer II at the Department of Environment and Natural Resources Regional Office VIII, Survey and Mapping Division where my duties focused on the cleansing, computation, and verification of the Digital Cadastral Databased. My GIS acquired skills from the university pays a great impact in delivering my duties in ensuring to detect and correct inconsistencies in the databased. Currently, I am employed as an Engineer at the Department of Public Works and Highways Regional Office VIII where I collaborate closely with my fellow geodetic engineers in the field works and assist in the preparation of parcellary survey data for each opening and DPWH Infra structures.

Thank you for your time and consideration. I would be excited to discuss how my experience could benefit your students. Looking forward for your favorable consideration. Thank you.

Very sincerely yours,

  
**ENGR. CAROLINA I M. BALMORIA**  
Geodetic Engineer  
License #0012117