## VISAYAS STATE UNIVERSITY PERSONAL DATA SHEET

For Job Order Workers

Print legibly. Mark appropriate boxes with " u " and use separate sheet if necessary.											
1. SURNAME	O   C   A   Ñ   A   D   A										
FIRST NAME	J   E   M   U	E   L	I						1 1 1	1 1 1 1	
MIDDLE NAME	A   B   E   L	L   A   N   A			1 1 1		2. NAME E	XTENSION (e.g. Jr.,	, Sr.)		
3. DATE OF BIRTH (mm/dd/yyyy)				11. PRESENT ADDR	1. PRESENT ADDRESS						
4. PLACE OF BIRTH	l .		1		Zone 15 A	. Tavera	St. Baybay City,	Leyte			
5. SEX	☐ Male ☐ Fema	ale		-			. , , ,				
6. CIVIL STATUS	□ Single □ Wid	lowed		12. ZIP CODE 6:		6521					
	✓ Married ☐ Sep	arated		13. TEL. NO./CEL. NO.		+639169797346					
	☐ Annulled ☐ Othe	ers, specify		14. PHILHEALTH NO	D.	13-025251624-8					
7. CITIZENSHIP	FILIPINO	9. WEIGHT (kg)	/EIGHT (kg) 99 15. TIN		459-282-473						
8. HEIGHT (m)	171 cm	10. BLOOD TYPE	A+	16. PAG-IBIG ID NO			78904				
17. SPOUSE'S SURNAME	ORAÑO			•	18. NAME OF CHILD (Write full name and list all)			DATE OF BIRTH (mm/dd/yyyy)			
FIRST NAME	ANA LEA				JUHANN ANTH	HON O. OC	AÑADA		05/11/2020		
MIDDLE NAME	GARCIANO				JUVANN ANTHON O. OCAÑADA			(	05/11/2020		
19. HIGHEST EDUCATIONAL		[ ] Elementary (Grade		/ Graduated)							
(Please check and unde	erline the specific)	[ ] High School (1st, 2r	nd, 3rd,	4th, Graduated)							
		[/] College (Graduated) Degree: BACHELOR OF SCIENCE IN AGRIBUSINESS									
20. CAREER SERVICE ELIG	IBILITY	□ Professional		Sub-Profession	onal			Others, Sp	Specify: N/A		
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE		(Write in full)			FFICE / (Write	SALARY (Daily or Monthly)	STATUS OF APPOINTMENT (Perm/Temp/ Job Order)	GOV'T SERVICE (Yes / No)	
From	То				ı	n full)			Job Oldel)	(1657140)	
03/05/2020	PRESENT	dDRC	/ CLEF	RK	OUDRRM, VSI			QUENCINA	JOB ORDER	YES	
11/27/2014	05/07/2018	BRANCH	BRANCH ASSOCIATE EUPI-PALA		EUPI-PALAW	WAN PAWNSHOP QUENCINA		REGULAR	NO		
06/02/2014	10/22/2014	GOVERNMENT-IN	TERNS	SHIP TRAINEE LGU C		J CPDO 3 MONTHS		TEMP	YES		
22.			Proficiency	(Please che	eck)						
SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		Highly Skilled	Average		nge Fair		r	REMARKS			
COMPUTER PROFICIENT		1									
PHOTOGRAPHY		1	1								
MS OFFICE PROFICIENT		1									
23. RELEVANT TRAININGS SEMINAR/WORKSHOP		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS				TED/ SPONSORED BY			
ATTENDED (Write in full)		From	om To		Nomber of Hours				(Write in full)		
DIGITAL JOBS PH		09/032019		11/05/2019	368 HOU	RS			DICT		
ANTI-MONEY LAUNDERING LAW & BRIEFING OF PAWNSHOP REGULATION		10/25/2017		10/26/2017	16 HOURS		EUPI-PPS				
ADVANCE JEWELRY APPRAISING		10/20/2016	04/22/2017		8 HOURS		E		EUPI-PPS		
HAPPY TO SERVE YOU AND BASIC MONEY CHANGING SEMINAR		08/11/2016		08/11/2016	8 HOURS		EUPI-PPS				
DOCUMENT TRACKING SYSTEM		11/13/2020		11/13/2020	3 HOUR	RS VS		VSU-HUMAN RESOURCE INFORMATION SYSTEM			
ISO 9001:2015 Awareness/Re-awareness Webinar		11/27/2020	11/27/2020		4 HOURS Office of		ce of the Head for Internal audit/ Office of the President				
I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.											
24. COMMUNITY TAX CERTIFICATE	NO	ISSUED AT: _			ISSUED ON (mm/d	ld/yy):					



Part	IV. CIVIL SERVICE ELIGIBILITY  29. DATE OF						LICENSE (if applicable)		
	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE/ TESDA/NCC		RATING	EXAMINATION /	PLACE OF EXAMINATION / CONFERMENT			DATE OF	
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VI. SPECIAL SKILLS					
31. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic,		Proficiency			
driving, et. al.)	Highly Skilled	Average	Fair		
(Continue	l e on separate sheet it	necessarv)			
VII. TRAINING PROGRAMS (Start from the most recent tra	-	,,			
VIII. TRAINING TROOKAMO (Start Home the most recent to	INCLUSIVE DATES	OF ATTENDANCE			
32. TITLE OF SEMINAR/CONFERENCE/WORKSHOP/SHORT COURSES	WOODON'S BANDON	51 711 E1157 110E	NUMBER OF	CONDUCTED/ SPONSORED BY	
(Write in full)		(mm/dd/yyyy)	HOURS	(Write in full)	
	From	То			
	1 1	1 1			
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(Continue	e on separate sheet it	necessary)			
<ul> <li>36. Are you related by consanguinity or affinity to any of the following:</li> <li>a. Within the third degree with the appointing authority, recommending authority, chief of office/bureau/department or person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed?</li> </ul>					
(Continue	e on separate sheet it	necessary)			
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VI. SPECIAL SKILLS							
22. SPECIAL SKILLS							
(i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		Highly Skilled		Average	Fair	REMARKS	
VIII TRAINING PROOFING (04 4 5 4							
VII. TRAINING PROGRAMS (Start from the m	lost recent training.)	INCLUSIVE DA	TES OF				
23. TITLE OF SEMINAR/CONFERENCE/WORKS		ATTENDANCE		NUMBER OF	CONDUCTED/ SPONSORED	) BY	
(Write in full)		(mm/dd/y	ууу) То	HOURS	(Write in full)		
		1 1	1 1				
		1 1	1 1				
<sup>24.</sup> Are you related by consanguinity or affinity to any of the following:							
a. Within the third degree with the appoin recommending authority, chief of office or person who has immediate supervis Office,Department/Project where you w	If YES, give acta	s:YES	NO NO				
25. REFERENCES (Person not related by consangui	nity or affinity to applicant / ap	opointee)					
NAME	ADDRESS	TEL. No	).				
				PLEASE PASTE an ID picture taken within the last 6 months			
				(1"X1" or 2" x 2" or Passport S	Size)		
26. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.							
I also authorize the agency head / auth contents stated herein. I trust that this				РНОТО			
COMMUNITY TAX CERTIFICATE NO.							
ISSUED AT SIGNATURE (Sign inside							
1 1							

ISSUED ON (mm/dd/yyyy)	DATE ACCOMPLISHED	RIGHT THUMBMARK (REQUIRED)
		Page 2 of 2