

JULY 12, 2022


Re: explanation letter

To whom it may concern,

I would like to ask for your consideration regarding my application. I am sorry for applying this position without any eligibility, would you mind if I will take the exam later. Because I did not able to file for the exam on time.

But I did pass your clerical exam, and was hired for accounting and library dept but I had my reasons to decline the offer at that moment.

Sincerely,


NINA G. ALBARICO