

July 2, 2025

ALJAY D. VALIDA

Department Head
Department of Horticulture
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Aljay,

Good day!

I am writing to express my interest in the Instructor I position recently opened in the Department of Horticulture. With my combined experience as a Science Research Assistant at the National Coconut Research Center-Varietal Section (for six months), a Regional Technical Staff/Coconut Development Officer at the Philippine Coconut Authority (for nearly five years), and a Part-time Instructor in the Department of Horticulture for one semester, I am confident in my ability to contribute meaningfully to your team. My professional background has equipped me with practical skills and technical knowledge, particularly in plantation crops (specifically coconut) and Geographic Information Systems (GIS), which I gained through trainings conducted by the PCA for the monitoring of major programs and projects. These experiences align well with the department's needs.

I earned my Bachelor of Science in Agriculture, major in Plant Breeding, at Visayas State University - Main Campus in June 2017. I am also a candidate for graduation for the degree of Master of Science in Horticulture, minor in Plant Breeding, this coming July 24, 2025, at Visayas State University - Main Campus.

Should you require any additional information, please feel free to contact me at 09505114443 or via email johnedraled@gmail.com. I look forward to the opportunity to further discuss how I can be an asset to your department.

Thank you very much for your time and consideration.

Warm regards.


JOHN EDRALD R. TORREÑA
Applicant