

17<sup>th</sup> of July, 2023

**ULDERICO B. ALVIOLA**

Head

University Integrated Media Center

Visayas State University

Visca, Baybay City, Leyte

Noted:

**HONEY SOFIA V. COLIS**

Director, ODHRM

**DR. DANIEL LESLIE S. TAN**

Vice President for Administration and Finance

Dear Sir/Madam,

Good Day! I am writing to apply for Information Officer I (SG 11) in VSU.

I am currently on a teaching profession (IT Department) at Eastern Samar State University, Arteche Extension Campus. I studied as a Bachelor of Science in IT, and is currently pursuing on my Master's on the same relevance as my bachelor's course. I am also a freelance content creator and multimedia specialist on [onlinejobs.ph](https://www.onlinejobs.ph) and [fiverr.com](https://www.fiverr.com). I persevere to give the best of my capability out of this specific career path that I took, packed with my external skills and talents that are relevant to the position that you are offering. I hope that upon hiring me I can bring it forth to your honorable Institution as well.

As a professional and an Information and Communication Technology and Multimedia savvy, I am eager to learn and apply everything that I think is beneficial to the Government, and I am beyond ready to exert all my efforts on making positive change.

For further details regarding my eligibility and/or qualification, please see the attached documents under this application letter.

Sincerely,



Porferio Montibon Opeña