

May 21, 2022

VICENTE A. GILOS

Chief Librarian

Visayas State University

Dear Sir Gillos,

Greetings!

An enthusiast, goal oriented and dynamic woman is very much eager to join the work force in this prestigious institution to impart her knowledge in library science.

I learned from a reliable source that Visayas State University has a vacant position for a college librarian I. Consider me an applicant for the said position.

I am Irish V. Flores, of legal age and a resident of Dagami, a graduate of Bachelor in Library and Information Science (BLIS) at the Leyte Normal University. I passed the Librarian Licensure Examination in September, 2017.

My rigorous training in this course coupled with my On the Job Training (OJT) and experiences as a librarian at the JE Mondejar and Saint Paul School of Professional Studies assure you that I am capable for the position as a librarian.

I am very much willing to come for an interview at your most convenient time.

Sincerely yours,


IRISH V. FLORES, RL
Applicant