

May 19, 2023

DR. EDGARDO E. TULIN
President
Visayas State University
Visca, Baybay City, Leyte

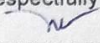
Thru: HONEY SOFIA V. COLIS
Director, ODHRM

Dear President,

I heard that our institution is looking for a security guard (casual position). I am signifying to apply for the said position. I am currently employed for 4 months already as a Lady Guard here at Visayas State University under the supervision of Dr. Abela at the University Disaster Risk-Reduction & Management, Safety & Security Office. I have also experience working in other security agencies outside this institution. I believe that I possess the qualifications of being a security guard since I have already experienced working both in private agencies and the government sector. As a lady guard, it is important to at least have one (1) female guard to have a plantilla position in compliance with the Gender and Development.

I look forward to talking with you about this opportunity. Thank you very much.

Respectfully yours,


ROWENA M. MAZO
Lady Guard, VSU