

Lovely
Marie
Comporal

Teacher

Contact

Address

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Skills

Committee leadership

Classroom Instruction

Student tutoring

Lesson Planning

Active Listening

Flexible and Adaptable

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

Work History

2022-05 -
2022-08

Billing Analyst, Customer Financial Services

Virtual Staffing Solution, Ormoc City

- Conducted monthly pre-billing review and data quality analysis to verify complete accuracy of invoices delivered to customers and providers.
- Partnered with billing analyst department to investigate and remedy any gross margin trend issues.
- Contacted clients with past due accounts to formulate payment plans and discuss restructuring options.
- Worked effectively with medical payers such as Medicare, Medicaid, commercial insurances to obtain timely and accurate payments.

2019-11 -
2022-03

Retail Banker

Teleperformance , Cebu City

- Offered clients advice and guidance on digital and self-serve options to make banking easy, simple and fast.
- Complied with regulatory, legal and ethical requirements to protect bank assets.
- Identified, marketed and recommended bank products and services to achieve individual sales.
- Identified and reported suspicious patterns of activity to reduce money laundering.

2018-06 -
2019-03

Senior High School Teacher

Franciscan College of Immaculate Conception,
Baybay City, Leyte

- Prepared students for local and national skills competitions.
- Created engaging lesson plans, fostered culture of discovery and provided well-organized classroom structure to help students succeed in program.
- Fostered positive and pleasant classroom culture while maintaining learning development goals.
- Utilized organized, methodical and technical approach to teaching concepts.
- Distributed and collected classroom materials such as worksheets, quizzes, and tests.

Education

2015-06 -
2018-06

Bachelor of Science: Education of Individuals in Secondary Special Education Programs

Visayas State University - Visca, Baybay City, Leyte