

## **REMI MARTIN R. GABON**

09972403342 | rmgabon86@gmail.com Brgy. Old Manunca, Sta. Rita, Samar

A Certified Public Accountant (CPA) and Certified Bookkeeper (CB). A well-rounded person who has interests in the field of Accounting, such as in the Government and other accounting-related fields.

## Work Experiences

# Saint Paul School of Professional Studies - Palo, Leyte,

Nov 2019 - Present

**Philippines** 

Instructor II (Accounting)

Worked directly under the Accountancy Program that is being supervised by the Faculty of Business and Accountancy Division to
perform both student instruction and evaluation to achieve quality educational services every academic year.

#### **Education Level**

Saint Paul School of Professional Studies - Palo, Leyte, Philippines
Bachelor Degree in Accountancy (BSA)

Jun 2013 - Mar 2018

Recognized as part of Dean's List for the academic years 2013-2018.

Saint Paul School of Professional Studies - Palo, Leyte, Philippines Bachelor Degree in Accounting Technology (BSAT) Jun 2013 - May 2018

· Graduated with Latin Honors (Cum Laude)

Alangalang National High School - Alangalang, Leyte, Philippines Diploma in Secondary Level Education Jun 2009 - Mar 2013

• Graduated as Fourth Honorable Mention

Alangalang I Central School - Alangalang, Leyte, Philippines Diploma in Elementary Level Education

Jun 2003 - Mar 2009

· Graduated as First Deserving Student

## Organisational Experience

PhilHealth – Local Health Insurance Office - Tacloban City, Leyte, Philippines Administrative Assistant as Office Inventory/Supply Manager

Mar 2017 - May 2017

 Supervised, accounts, and reports on the inflow and outflow of the office supplies and other inventories in accordance with the guidelines in the Government Accounting Manual and other related memorandums and circulars.

## Skills, Achievements & Other Experience

- · Hard Skills: Accounting, Bookkeeping, Computer and Microsoft Office, Good Oral Communication, Keen to Details
- Achievements: Certified Public Accountant, Certified Bookkeeper, Civil Service Eligibility for Honor Graduates
- Interest: Stock Market, FOREX Trading, Online Entrepreneurship
- Hobbies: Playing Chess and Volleyball, Reading books