

August 12, 2023

Guiraldo C. Fernandez, Jr.  
OIC Head  
Department of Philosophy and Social Sciences  
Visayas State University  
Visca, Baybay City, Leyte

Dear Sir:

Greetings!

With great passion to share my knowledge, values, and skills, I want to express my desire to apply for a teaching job in your reputable institution.

I just passed the Licensure Examination for Teachers (LET) in March 2023. I completed my Bachelor of Secondary Education degree program with a major in Social Studies last year, in 2022, at one of the prominent universities in Leyte, the Visayas State University, and I graduated Cum Laude in our batch—the pioneering batch of the K–12 program.

Teaching is the noblest of all the professions for me. I was once a Sunday school teacher in our church for 5 years. With those experiences, I fell in love with teaching. Seeing children learn and acquire values is priceless to me. Thus, I decided to pursue the education course. I had the chance to put into practice my teaching skills in the real field of education during our teaching internship at Visayas State University's Integrated High School and Caridad National High School, wherein I taught junior high school students through online learning and limited face-to-face classes. I was able to learn and develop my pedagogical skills throughout my time at both institutions.

During my high school days and before graduating college, I was able to join and participate in different organizations and activities in our church, community, school, and even at our university, where I got the chance to learn to work in collaboration and practice my leadership skills.

Since I just recently graduated last year, I do not have any professional work experience yet. However, I am confident that I have enough teaching knowledge, values, and skills that I have learned throughout my teaching experiences to meet the qualifications as well as be able to contribute in achieving the school's mission and vision. Moreover, I can assure that I can work efficiently and productively with the guidance and support of the entire teaching staff of the institution. I am eager and willing to continuously learn and grow, and I will certainly do my best if given the chance.

Attached with this letter is my resume which you can use for reference. You may reach me at 0975 149 0433 or at [jramigo44@gmail.com](mailto:jramigo44@gmail.com).

Thank you for your time and consideration in reading my application letter.

Sincerely,

Jim Rhodel P. Amigo  
Applicant