

Maria Vanessa E. Gabunada, PhD

Head, Department of Arts, Languages, and Literature
VisCa, Baybay City, Leyte
Philippines 6521

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Dear **Dr. Gabunada:**

Greetings!

I am writing this letter to formally inform you regarding my intention to re-apply and be one of the skillful teachers again in the Department of Languages and Literature, under your excellent supervision.

I can't quite find the exact words to say how I love every minute of my teaching stint in this university. I have been working as a part-time instructor in this department (then, DLABS)—handling Humanities, Social Sciences, and English courses since 2015. What's not to love in this job? Being around my fellow professional teachers and colleagues here, who are keen on helping each other in terms of professional growth and development, is just one of the many great reasons why a teacher like me would choose to work here over the numerous other opportunities and universities in this big province. In fact, I wouldn't have left this very scenic university at all had I not been given the opportunity to study Master of Arts major in English Language Teaching in Cebu Normal University. I am currently a candidate of the said degree program, doing my best to finally finish my Thesis Writing 2 the soonest that I can.

My love for this university and my colleagues-turned-family, more than anything, are what lead my two feet back. And if I will be blessed to be re-hired this semester, I am very much excited to share the knowledge, experiences, talents, and skills that I have accumulated and honed through the years. I yearn to be an asset and a contributing factor in achieving the young department's goals and future endeavors under your leadership, Dr. Gabunada.

Thank you so much for sparing a fragment of your precious time, reading this humble application of mine. Should you need to contact me, my cellphone number is (+63) 969-238-7880 and my email address is rizamae.maningo@vsu.edu.ph.

Sincerely,


RIZA MAE L. MANINGO
Instructor Applicant