

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	MATI-OM		
FIRST NAME	JOFIL		NAME EXTENSION (JR., SR)
MIDDLE NAME	ALAO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/01/1992	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	714 House/Block/Lot No. Street MARCOS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.54	ZIP CODE	
8. WEIGHT (kg)	70		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	714 House/Block/Lot No. Street MARCOS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	121126991697		
12. PHILHEALTH NO.	13-025156233-5		6521
13. SSS NO.	06-3581192-3	19. TELEPHONE NO.	N/A
14. TIN NO.	457-229-965	20. MOBILE NO.	09662544455
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	joefilmation@gmail.com

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BINONGO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MERIAM	NAME EXTENSION (JR., SR)	JOEFIL B. MATI-OM	01/25/2015
MIDDLE NAME	MANTILLA		JOHN PHILIP B. MATI-OM	08/27/2016
OCCUPATION	SCIENCE RESEARCH ASSISTANT		JEOFIL B. MATI-OM	11/30/2020
EMPLOYER/BUSINESS NAME	NATIONAL ABACA RESEARCH CENTER			
BUSINESS ADDRESS	VISAYAS STATE UNIVERSITY BAYBAY CITY, LEYTE			
TELEPHONE NO.				
24. FATHER'S SURNAME	MATIOM			
FIRST NAME	FELIPE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MORERA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALAO			
FIRST NAME	MILA			
MIDDLE NAME	ETIS		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN AGUSTIN ELEMENTARY SCHOOL	DIPLOMA	2000	2006		2006	
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL	DIPLOMA	2006	2009		2009	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURE	2009	2013		2013	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE PLANT PATHOLOGY	2018	2019		2020	DEANS LIST

SIGNATURE		DATE	January 07, 2022
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[illegible]

(Continue on separate sheet if necessary)

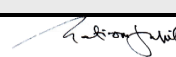
## V. WORK EXPERIENCE




*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*


[illegible]

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>		<b>DATE</b>	January 07, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	31ST JOINT VICARP-RRDEN REGIONAL RDE SYMPOSIUM AND 1ST REGIONAL PHILARM CONVENTION	NOV. 26, 2019	NOV. 27, 2019		TECHNICAL	VISAYAS CONSORTIUM FOR AGRICULTURE AND RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT EXTENSION NETWORK (RRDEN)
	TRAINING OF TRAINERS ON PRODUCTION OF HIGH-QUALITY INBRED RICE AND FARM MECHANIZATION	OCT. 21, 2019	NOV. 1, 2019		TECHNICAL	AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER 8
	TRAINING WORKSHOP ON THESIS WRITING AND PRESENTATION	FEB. 18, 2019	FEB. 21, 2019	32.0	TECHNICAL	DEPARTMENT OF SCIENCE AND TECHNOLOGY-PHIL. COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT
	NATIONAL CONFERENCE ON CLIMATE CHANGE RDE	DEC. 12, 2018	DEC. 14, 2018		TECHNICAL	REGIONAL CLIMATE CHANGE RESEARCH AND DEVELOPMENT CENTER 8
	AAACU 22ND BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	OCT. 16, 2018	OCT. 18, 2018		TECHNICAL	ASIAN ASSOCIATION OF AGRICULTURAL COLLEGES AND UNIVERSITIES
	30TH JOINT VICARP-RRDEN REGIONAL RDE SYMPOSIUM	NOV. 21, 2018	NOV. 23, 2018		TECHNICAL	VISAYAS CONSORTIUM FOR AGRICULTURE AND RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT EXTENSION NETWORK (RRDEN)
	AAACU 22ND BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	OCT. 16, 2018	OCT. 18, 2018		TECHNICAL	ASIAN ASSOCIATION OF AGRICULTURAL COLLEGES AND UNIVERSITIES
	TRAINING WORKSHOP ON TECHNICAL WRITING FOR PUBLICATION IN A REFEREED JOURNAL	JULY 30, 2018	AUG. 2, 2018	32.0	TECHNICAL	DEPARTMENT OF SCIENCE AND TECHNOLOGY-PHIL. COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT
	SPECIALIZED TRAINING COURSE ON CORN/CASSAVA INSECT PESTS AND DISEASES	JUNE 19, 2018	JUNE 21, 2019		TECHNICAL	AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER 8
	REGIONAL ABACA SUMMIT	JUNE 20, 2018	JUNE 21, 2018		TECHNICAL	NATIONAL ABACA RESEARCH CENTER
	SPECIALIZED TRAINING COURSE ON CORN/CASSAVA INSECT PESTS AND DISEASES	JUNE 19, 2018	JUNE 21, 2019		TECHNICAL	AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER 8
	PREPARATORY COURSE AND ASSESSMENT ON ORGANIC AGRICULTURE PRODUCTION NCII	MAR. 19, 2018	MAR. 21, 2018		TECHNICAL	AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER 8
	29TH JOINT VICARP-RRDEN REGIONAL RDE SYMPOSIUM	NOV. 27, 2017	NOV. 28, 2017		TECHNICAL	VISAYAS CONSORTIUM FOR AGRICULTURE AND RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT EXTENSION NETWORK (RRDEN)
	TRAINING ON ABACA PRODUCTION: PRODUCTIVITY ENHANCING MEASURE TO INCREASE SUPPLY IN THE CITY OF BAYBAY	JULY 26, 2017	JULY 27, 2017		TECHNICAL	NATIONAL ABACA RESEARCH CENTER
	49TH ANNIVERSARY AND ANNUAL SCIENTIFIC CONFERENCE	MAY 10, 2017	MAY 12, 2017		TECHNICAL	PEST MANAGEMENT COUNCIL OF THE PHILIPPINES
	28TH JOINT VICARP-RRDEN REGIONAL RDE SYMPOSIUM	DEC. 7, 2016	DEC. 8, 2016		TECHNICAL	VISAYAS CONSORTIUM FOR AGRICULTURE AND RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT EXTENSION NETWORK (RRDEN)
	TRAINING WORKSHOP ON ABACA VIRUS DETECTION AND INDEXING, AND DATA COLLECTION	AUG. 22, 2016	AUG. 26, 2016		TECHNICAL	INSTITUTE OF PLANT BREEDING-UNIVERSITY OF PHILIPPINES LOS BAÑOS
	WORKSHOP ON THE DEVELOPMENT OF ABACA PROPOSAL AND VALIDATION OF ABACA SUMMIT 2015 PROCEEDINGS	MAR. 17, 2016	MAR. 18, 2016		TECHNICAL	NATIONAL ABACA RESEARCH CENTER
	2ND NATIONAL ORGANIC AGRICULTURE SCIENTIFIC CONFERENCE	FEB. 16, 2016	FEB. 20, 2016		TECHNICAL	ORGANIC AGRICULTURE SOCIETY OF THE PHILIPPINES
	27TH JOINT VICARP-RRDEN REGIONAL RDE SYMPOSIUM	DEC. 3, 2015	DEC. 4, 2015		TECHNICAL	VISAYAS CONSORTIUM FOR AGRICULTURE AND RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT EXTENSION NETWORK (RRDEN)
	TRAINING WORKSHOP ON WRITING AND PRESENTING PROPOSAL TOWARDS BUILDING SCIENCE CULTURE IN EASTERN VISAYAS	OCT. 1, 2015	OCT. 2, 2015		TECHNICAL	NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY PHILIPPINES-OUTSTANDING YOUNG SCIENTIST INC.
	BASIC OCCUPATIONAL SAFETY AND HEALTH TRAINING FOR PUBLIC SECTOR	AUG. 16, 2021	AUG. 20, 2021	40.0	TECHNICAL	DEPARTMENT OF LABOR AND EMPLOYMENT- OCCUPATIONAL SAFETY AND HEALTH CENTER
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Computer Literate well versed in MS Offices	Young Investigator in Plant Patology (YIPP) 2020		PHIL. PHYTOPATHOLOGICAL SOCIETY OF THE PHILIPPINES		
	Well versed in Polymerase Chain Reaction (PCR) Technique			PEST MANAGEMENT COUNCIL OF THE PHILIPPINES		
	Driving			ABACA COALITION IN REGION 8		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	January 07, 2022	

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>RUBEN M. GAPASIN</td> <td>Brgy. Guadalupe, Baybay City, Leyte</td> <td>9063914391</td> </tr> <tr> <td>MARTINA D. REYNA</td> <td>Brgy. Bagacay, Tacloban City</td> <td>9171546999</td> </tr> <tr> <td>LUZ O. MORENO</td> <td>National Abaca Research Center, VSU</td> <td>9164239381</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	RUBEN M. GAPASIN	Brgy. Guadalupe, Baybay City, Leyte	9063914391	MARTINA D. REYNA	Brgy. Bagacay, Tacloban City	9171546999	LUZ O. MORENO	National Abaca Research Center, VSU	9164239381		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>DRIVER LICENSE</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>H12-13-001341</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>BAYBAY CITY LEYTE</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	DRIVER LICENSE	ID/License/Passport No.:	H12-13-001341	Date/Place of Issuance:	BAYBAY CITY LEYTE	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 100px;">  </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;">January 07, 2022</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	January 07, 2022	Date Accomplished
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Signature (Sign inside the box)															
January 07, 2022															
Date Accomplished															
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto; text-align: center;"> <p>Person Administering Oath</p> </div>															



PHOTO

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