



**JHONDEL SIOS-E ALVAREZ**

**OBJECTIVE**

I am a graduate in Eastern Visayas State University currently looking for a parttime or fulltime job vacancies. I would like to indulge my special skills to enhanced what I learned in the academe and to experience as well as my passion in my profession. Moreover, I would like to work with other professionals to allow me contribute in the field of education and to any institution I will belong.

**SKILLS&  
COMPETENCIES**

- Contact Services NC2  
Communicating Effective
  - Analyze Communication Process
  - Communicate Electronically in writing
  - Computer Typing Skills
  - Use communication Cues
- Rendering Quality Customer Services
  - Product queries identification and explanation
  - Provide assistance to the customer
  - Provide after sales support
- English as a Medium of Instruction
- Automotive Battery Servicing
- Developing Training Curriculum
- Plan Training Session
- Providing Front Office Services
- Ships' Catering NC III (Updates)
- Installing Wiring Devices for Floor and Wall Mounted Outlets, Lighting Fixtures, Switches and Auxiliary Outlets
- Introduction to Agro-Entrepreneurship
- Solar Night Light Assembly

**EDUCATION**

**EASTERN VISAYAS STATE UNIVERSITY – CARIGAR CAMPUS**

BACHELOR OF SECONDARY EDUCATION- PHYSICAL SCIENCE

April 12, 2018

Carigara , Leyte

**ALISON ( 2022)**

- DIPLOMA IN INSTRUCTIONAL PLANNING FOR SUCCESSFUL TEACHING
- DIPLOMA IN METEOROLOGY
- DIPLOMA IN HUMAN RESOURCE MANAGEMENT
- DIPLOMA MANAGEMENT INFORMATION SYSTEM

**ASIAN DEVELOPMENT BANK INSTITUTE (2022)**

- CERTIFICATE IN CLIMATE CHANGE AND SOVEREIGN RISK
- CERTIFICATE IN FINANCIAL INCLUSION, FINANCIAL LITERACY AND FINANCIAL EDUCATION IN ASIA
- CERTIFICATE IN THE ROLE OF CENTRAL BANKS AND FINANCIAL SUPERVISORY AUTHORITIES IN GOVERNING SUSTAINABLE FINANCE

**QUALIFICATION**

- License Professional Teacher
- Rendered 144 hours in Contact Service NC2
- Completed 260 hours of Student teaching training
- Attended various Seminars in Leadership, Workshop and Job Hunting.

**REFERENCES**

- Juan Opeña (Instructor in Zion Bible College)  
Mobile# 09283840667
- Shelva Flores (Administrative III in LGU Carigara)  
Mobile # 09639151610
- Rose Eguillos (Trainer in Call Center Academy)  
Mobile # 09066124036