

Donnabelle Gay Bodo Fabicon

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January 12, 2023

VICENTE A. GILOS

Chief Librarian
Office of the Chief Librarian
Visayas State University
Visca, Baybay City, Leyte

To Whom It May Concern,

Good day!

I, Donnabelle Gay Bodo Fabicon, would like to present this letter of intent to your good office. I'm applying as a College Librarian I. In particular, I am certain that being part of your team will not only help me but also your good office because I will be a valuable addition to your office.

With my knowledge and experiences working in school, academic, public and special libraries, I developed strong interest in the practice of strong relation. My background in library/office management and student leadership taught me in dealing people in different situations.

More so, please review my attached PDS for additional details regarding my career achievements and personal information. I look forward hearing from you soon and will be more than happy to provide you with more information that you may require regarding my profile and records. Rest assured that I will follow up to your request to discuss how my knowledge and experiences meet your needs.

Thank you for your time and consideration.

Sincerely,


DONNABELLE GAY B. FABICON
Applicant

