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June 6, 2025

Mr. Marlon Tambis
Director
Philippine Rootcrops Research and Training Center
Brgy.Pangasugan, Visca
Baybay City, Leyte 6521-A

Dear Mr. Tambis,

I am writing to express my interest in the position of Science Research Assistant at the Philippine Rootcrops Research and Training Center. With a strong background in agriculture, extensive experience in research and project management, and current academic pursuits, I am confident that I possess the qualifications and dedication necessary to contribute effectively to your esteemed institution.

Presently, I am employed as a Science Research Specialist at the Office of the Vice President for Research, Extension, and Innovation. My responsibilities include acting as a Deputy Document and Records Controller for the RDE Network Secretariat and Monitoring and Evaluation Unit. Additionally, I serve as the designated DOST Explore User representing Visayas State University (VSU), which has further honed my skills in research coordination, data analysis, and stakeholder engagement.

I hold a Bachelor of Science in Agriculture with a major in Agricultural Extension from Visayas State University and am currently pursuing my Master's degree in Agricultural Extension at the same university. My academic background, coupled with my practical experience in research and extension activities, has provided me with a solid foundation in agricultural sciences.

I am enthusiastic about the opportunity to join the Philippine Rootcrops Research and Training Center, as I am passionate about root crop research and its vital role in sustainable agriculture and food security. I am confident that my skills, experience, and academic background align well with the requirements of the position.

Thank you very much for considering my application. I look forward to the possibility of contributing to your team and am eager to discuss how I can be of service to your organization.

Sincerely,



Monica E. Sacmar