

MARYNELLE L. SEVILLA

Home Address: Zone 6, Brgy. San Isidro, Santa Fe, Leyte 6513
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CAREER OBJECTIVE:

To seek for an opportunity suited for my abilities wherein I can apply the knowledge and skills I have acquired throughout my academic and professional journey. Be able to explore and develop new skills and experiences in an actual work environment and enhance my capability to be able to contribute for the betterment of the company/institution.

EDUCATIONAL BACKGROUND

Tertiary:	Saint Paul School of Professional Studies Palo, Leyte <i>Bachelor of Science in Accountancy</i>	2019 – 2022
Secondary:	Santa Fe National High School Santa Fe, Leyte <i>Salutatorian</i>	2008 – 2012
Primary:	San Isidro Elementary School San Isidro Santa Fe, Leyte <i>Valedictorian</i>	2002 – 2008

SKILLS AND QUALIFICATIONS

- Accounting-related skills
- Computer Literate - Microsoft Office
- Flexible and willing to learn
- Organizational Skills
- Good in oral and written communication
- Cooperative and Responsible
- Ability to work individually and in a team
- Good work ethic

WORK EXPERIENCES:

- **FINANCE ASSOCIATE**
PH GLOBAL JET EXPRESS INC
February 2023 – Present
- **AUDIT AND TAX INTERN**
Accounting Internship: AC Creer Business and Tax Solutions
February 2022 – May 2022
- **BILLER**
Freight Process and Outsourcing Solutions Inc
Palo, Leyte
April 2015 – August 2018

CERTIFICATION/ELIGIBILITY

CAREER SERVICE EXAM PASSER

Professional – Second Level Eligibility
March 2023

CERTIFIED BOOKKEEPER

CAT Level 1 Passer
Member of the Institute of Certified Bookkeepers
March 2022

CHARACTER REFERENCES:

MICHELLE TORREROS, LPT, MAT

Instructor, Leyte Normal University
09062096621

LYKA S. RAMOS

Accounting Associate – AR, Cebu Landmasters, Inc
09179695593

I HEREBY CERTIFY that the above information are true and correct to the best of my knowledge and belief.


MARYNELLE SEVILLA

Applicant