

**JOEL Q. MABALHIN**

Department Head  
Department of Teacher Education  
Visayas State University  
Visca, Baybay City, Leyte

July 19, 2021

Dear Ma'am,

I am **ELPEDIO TOCO-VESERA, JR.**, graduate of **Visayas State University** with degrees of **Bachelor of Science in Agriculture**, major in ***Agricultural Economics*** and ***Bachelor of Science Secondary Education Major in Agriculture and Fishery*** with PRC license. I have a couple of MS units [Master of Education – English] in VSU but due to the pandemic decided to discontinue the program.

I would like to apply as a part-time instructor in your prestigious university particularly in VSU particularly in the Department of Teacher Education.

I am engage in classroom teaching for quite a number of years in both Junior and Senior High School departments in a private institution here in our locality.

I am attaching my detailed CV below and should you find me a probable candidate, I will be handing-out the TOR personally for your perusal as soon as I receive response from your office. Hoping to hear positive feedback the soonest time possible.

Respectfully,  
**ELPEDIO TOCO-VESERA, JR.**