

September 4, 2021

HONEY SOFIA V. COLIS

Director, ODHRM

G/F Administration Building

Visayas State University

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Dear Ma'am:

I am writing to submit my application for the position as a part-time instructor at VSU Laboratory High School. I must say I got ecstatic to find this job offer at jobs.vsu.edu.ph and I feel that it's about time for me to finally fulfill my greatest aspiration to teach in my beloved alma mater.

I am a graduate of Bachelor of Secondary Education major in Biological Sciences with a Magna Cum Laude title at Visayas State University. By God's grace, I also passed the Licensure Examination for Teachers last September of 2019. Right after passing the LET, I had undergone a TESOL training and went on teaching English as a second language in Vietnam for a year and a half. The experience of having to teach in a completely different environment and culture has indeed helped me develop many valuable skills. This includes managing work under pressure, time management, building patience, having to work efficiently with students and co-workers and to behave with professionalism. On the other hand, even though my field of specialization doesn't really relate to the position as per minimum requirement, I believe my academic record can somehow render me equipped for the job.

I would be grateful for the opportunity to discuss further of how I might be of service to the school and its stakeholders. Should you have any queries, I can be reached through my mobile number 09163668797, or you can send me an email at rmarievicente@gmail.com.

Thank you and I look forward to hearing from you.

Respectfully yours,

ROSE MARIE S. VICENTE