

## APPLICATION LETTER

June 22, 2023

Dr. Elwin Jay V. Yu, MD. MPH  
Chief of Hospital I  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Yu,

Greetings!

I have the honor to apply for the Driver II position in your prestigious institution. With over 10 years 10 year of driving experience, I am confident that I can proudly serve and benefit your office as well as the University. Throughout my work experience I can guarantee to provide exceptional service while maintaining efficiency.

I am Gerardo H. Calle Jr, a native of Maribojoc, Bohol. I am 34 years old and a Nursing Aide graduate of the Bohol Island State University, Calape Campus, Calape, Bohol. Given my educational background and skills in driving, I believe I am the best fit for the position as I have experiences in handling patients as well.

I understand that I lack my PDS and training certificates, but rest assured that I will be submitting them as soon as I am back in Bohol. Currently I am in Samar for a short vacation with my wife's family side. I cannot remember the particular dates on my graduations, hence, I am not able to disclose it in the PDS. Apologies for this.

I appreciate your time and consideration in reading this application. I eagerly anticipate your phone call in which we can further discuss my qualifications and how I can use my talents to benefit the VSU Hospital and the university in general. Should you have any details and/or queries about this application, please can contact me anytime in this mobile number, 09284223654. Again, thank you very much!

Very respectfully yours,



Gerardo H. Calle Jr.  
Applicant