

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	de los Reyes		
FIRST NAME	Nneka Mailee		NAME EXTENSION (JR., SR)
MIDDLE NAME	Capeña		
3. DATE OF BIRTH (mm/dd/yyyy)	05/28/1995	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	San Carlos City, Negros Occidental	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	788 N/A House/Block/Lot No Street N/A Marcos Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.6m	ZIP CODE	6521
8. WEIGHT (kg)	49 kg	18. PERMANENT ADDRESS	788 N/A House/Block/Lot No Street N/A Marcos Subdivision/Village Barangay Baybay Leyte City/Municipality Province
9. BLOOD TYPE	B	ZIP CODE	6521
10. GSIS ID NO.	02006315949	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121243702460	20. MOBILE NO.	+639610568154
12. PHILHEALTH NO.	13-050205973-5	21. E-MAIL ADDRESS (if any)	dvmmneka@gmail.com
13. SSS NO.	07-3906046-3		
14. TIN NO.	616-962-562-00000		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	de los Reyes			
FIRST NAME	Eliseo	Jr.		
MIDDLE NAME	Honorio			
25. MOTHER'S MAIDEN NAME				
SURNAME	Capeña			
FIRST NAME	Bernadita			
MIDDLE NAME	Posas			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA Foundation Elementary School	Primary Education	10/6/2002	03/26/2008	N/A	2008	With Honors
SECONDARY	Visayas State University Laboratory High School	Highschool	8/6/2008	03/27/2012	N/A	2012	With Honors
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University	Doctor of Veterinary Medicine	7/6/2012	06/15/2018	N/A	2018	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

July 10, 2024

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	DATE	July 10, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Pinnacle Insights on Companion Animal Dermatology	4/4/2024	4/4/2024	4.0	Technical	Zoetis Philippines, Inc.
	From OA to OK: A Diagnostic Approach to Canine Osteoarthritis	1/3/2024	1/3/2024	4.0	Technical	Zoetis Philippines, Inc.
	Royal Canin LSM Updates: The Diet and Skin Connection	02/15/2024	02/15/2024	4.0	Technical	Philippine Veterinary Medical Association
	New Learnings on Veterinary Public Health Concerns	7/12/2022	7/12/2021	8.0	Technical	Philippine Veterinary Medical Association
	First Animal Welfare Training @ VSU	11/23/2022	11/23/22	8.0	Supervisory	College of Veterinary Medicine - Visayas State University
	Innovate, Integrate, Motive - One Health Approach towards AMR Mitigation in Asia	10/31/2022	10/31/2022	8.0	Technical	Philippine Veterinary Medical Association
	Seminar-workshop Series on Assessment of Environmental Pollution Associated with Poultry and Livestock Production, Series One: Chemical Pollution	10/26/2022	10/26/2022	4.0	Technical	College of Veterinary Medicine - Visayas State University
	1st Eastern Visayas Companion Animal Conference	10/24/2022	10/24/2022	8.0	Technical	Philippine College of Canine Practitioners
	Pet Wellness Day and Rabies Education Campaign	09/28/2022	09/28/2022	8.0	Supervisory	Local Government Unit of Baybay
	"PVMA Celebrates World Antimicrobial Awareness Week" Our Actions...Our future	11/23/2021	11/23/2021	8.0	Technical	Philippine Veterinary Medical Association
	Stewards of the Future: Mitigating Antimicrobial Resistance In Animal Sector In the Philippines Part II	11/18/2021	11/18/2021	8.0	Technical	Philippine Veterinary Medical Association
	Stewards of the Future: Mitigating Antimicrobial Resistance In Animal Sector In the Philippines Part I	10/27/2021	10/27/2021	8.0	Technical	Philippine Veterinary Medical Association
	WSAVA Vaccination guidelines for dogs and cats	05/25/2021	05/25/2021	3.0	Technical	World Small Animal Veterinary Association
	19th PVMA-CV Annual and 1st Visayas-wide scientific convention: Bringing continuing education for the professional veterinary practice in the region	11/29/2018	11/30/2018	16.0	Technical	Philippine Veterinary Medical Association - Central Visayas Chapter

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31	SPECIAL SKILLS and HOBBIES	32	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer literate		N/A		Philippine Veterinary Medical Association
	Good communication skills and great attention to detail				
	Reading & Writing				
	Laboratory and practical veterinary skills				
	Organizing, Multi-tasking				
	Listening to music and singing				
	Physical exercise, cooking, baking				

(Continue on separate sheet if necessary)

SIGNATURE	DATE	July 10, 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree? ☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? ☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court? ☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? ☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? ☒ YES ☐ NO

If YES, give details: _____

finished contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? ☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? ☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? ☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? ☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability? ☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent? ☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL NO.
Renato A. Daganta, Jr.	Guadalupe, Baybay City, Leyte	9058396312
Cortez Rieve L. Aballe	Argao, Cebu City	9275304998
Ma. Delia A. Pagente	Guadalupe, Baybay City, Leyte	9651339424

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC
ID/License/Passport No.: 0009717
Date/Place of Issuance: 04/11/2024 Ormoc City, Leyte

Signature (Sign inside the box)
10 JUL 2024
Date Accomplished



SUBSCRIBED AND SWORN to before me this 10 JUL 2024, affiant exhibiting his/her validly issued government ID as indicated above.

Doc. No.: 2441
Page No.: 48
Book No.: 11
Series of 2024

ATTY. KIEFER CLINT L. PETILLA
PUBLIC ATTORNEY I
Pursuant to R.A. 9406

Person Administering Oath