

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PRADERA			
FIRST NAME	SHANEMIE CARELLE		NAME EXTENSION (JR., SR)	
MIDDLE NAME	DAQUIO			
3. DATE OF BIRTH (mm/dd/yyyy)	07/27/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	TAGBILARAN CITY, BOHOL	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 3 House/Block/Lot No. Street Villa Pendeguz San Ramon Subdivision/Village Barangay Dinalupihan Bataan City/Municipality Province	
7. HEIGHT (m)	1.25	ZIP CODE	2110	
8. WEIGHT (kg)	52	18. PERMANENT ADDRESS	82 House/Block/Lot No. Street Mabuhay Dao District Subdivision/Village Barangay Tagbilaran Bohol City/Municipality Province	
9. BLOOD TYPE	"AB +"		ZIP CODE	6300
10. GSIS ID NO.	2004797016			
11. PAG-IBIG ID NO.	121157647748			
12. PHILHEALTH NO.	12-025309474			
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A	
14. TIN NO.	427-606-632	20. MOBILE NO.	+63 906 423 3827	
15. AGENCY EMPLOYEE NO.	OSEC-DAB-INFO2-46-2014	21. E-MAIL ADDRESS (if any)	shanemiedaquo@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	PRADERA		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	CARL LEONARD	NAME EXTENSION (JR., SR)	SHAUGHN CARLOS DAQUIO PRADERA	08/04/2022
MIDDLE NAME	MONREAL			
OCCUPATION	INSTRUCTOR/VETERINARIAN			
EMPLOYER/BUSINESS NAME	COLLEGE OF VETERINARY MEDICINE, VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	(053) 5650 600 LOCAL 1038			
24. FATHER'S SURNAME	DAQUIO			
FIRST NAME	LUCIANO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BETE			
25. MOTHER'S MAIDEN NAME				
SURNAME	OLIVER			
FIRST NAME	CAROLYN MAY			
MIDDLE NAME	BUNGABONG		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HOLY SPIRIT SCHOOL		1998	2003		2003	
SECONDARY	CENTRAL VISAYAS STATE COLLEGE OF AGRICULTURE, FORESTRY & TECHNOLOGY		2003	2007		2007	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BS in DEVELOPMENT COMMUNICATION major in EDUCATIONAL COMMUNICATION TECHNOLOGY	2007	2011		2011	
GRADUATE STUDIES	DEVELOPMENT ACADEMY OF THE PHILIPPINES	PUBLIC MANAGEMENT major in RURAL DEVELOPMENT	2017	2018		2018	

(Continue on separate sheet if necessary)


SIGNATURE		DATE	January 03, 2023
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER SERVICE PROFESSIONAL	80.33%	10/16/2011	TAGBILARAN CITY, BOHOL		
	AGRICULTURIST	75.00%	6/1-3/2014	CEBU CITY, CEBU		

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	January 03, 2023

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
Consortium of Development Communication Educators & Practitioners in the Philippines (CDEPP)	10/01/2013	10/01/2014			
Philippine e-Learning Society (PELS)	10 /15 /2016	10/15/2017			
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Virtual Digital Farmers Program 102 Training of Trainers	07/21/2021	07/22/2021	16	Technical	ATI-Central Office ISD
15th National E-Learning Conference 2021	05/29/2021	05/29/2021	8	Technical	ATI-Central Office ISD
Values Restoration Program's National Capacity Building VI	11/18/2021	11/19/2020	16	Technical	ATI-Central Office ISD
Virtual Digital Farmers Program 101 Training of Trainers	06/29/2020	07/03/2020	40	Technical	ATI-Central Office ISD
Webmaster Training	12/11/2018	15/11/2018	24	Technical	ATI-Central Office ISD
ISO 9001:2015 Orientation	11/12/2017	12/12/2017	16	Technical	ATI-Central Office ISD
Tales to Tell: Writeshop on Success Stories in Agriculture (Batch 1)	08/05/2017	12/05/2017	40	Technical	ATI-Central Office ISD
Keeping it Fresh: Updating the Content's of ATT's Corporate Website (Batch 1)	27/03/2017	31/03/2017	40	Technical	ATI-Central Office ISD
Gender and Development anchored on Public Accountability and Values Enhancement Seminar (Module 1)	12/05/2016	12/06/2016	16	Technical	ATI-RTC III
Training on Project Management	20/11/2016	30/11/2016	80	Technical	Development Academy of the Philippines
2nd KM Updates for 2016	20/07/2016	21/07/2017	16	Technical	ATI-Central Office ISD
The Philippine e-Learning Society (PELS) Conference	18/07/2016	19/07/2016	16	Technical	Philippine e-Learning Society
Instructional Design for e-Learning	05/15/2016	05/20/2016	40	Technical	ATI-Central Office ISD
Success Story Writing and Packaging	03/14/2016	03/18/2016	40	Technical	ATI-Central Office ISD
1st KM Updates for 2016	03/02/2016	06/02/2016	32	Technical	ATI-Central Office ISD
Enhancement Course on Training Management	01/04/2016	01/15/2016	96	Technical	ATI-RTC III
NC II on Agricultural Crops	10/30/2015	10/31/2015	16	Technical	ATI-RTC III
Retooling course for ATInteractive Web Writers	08/17/2015	08/21/2015	24	Technical	ATI-Central Office ISD
Gender-Based Effectiveness Skills Training (G-BEST)	08/04/2015	08/06/2015	24	Technical	ATI-RTC III
Writing (News, Feature & Blogging) and Basic Photography	01/12/2015	1/16/2015	32	Technical	ATI-RTC III
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
Computer literate : MS WORD/ MS EXCEL/ MS POWERPOINT PRESENTATION	N/A			N/A	
Writing, Editing and layouting					
Hobbies: reading, listening radio, internet browsing, travelling					
(Continue on separate sheet if necessary)					
SIGNATURE				DATE	January 03, 2023

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>35. a. Have you ever been found guilty of any administrative offense? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. Have you been criminally charged before any court? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>													
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: <u>Co-terminus</u></p>													
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>													
<p>39. Have you acquired the status of an immigrant or permanent resident of another country? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>													
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. Are you a person with disability? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>c. Are you a solo parent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p>If YES, please specify ID No: _____</p> <p>If YES, please specify ID No: _____</p>													
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>MERLY D. BANTUGAN</td> <td>TAGBILARAN CITY, BOHOL</td> <td>9063472794</td> </tr> <tr> <td>WOLFREDA T. ALESNA</td> <td>CARCAR, CEBU</td> <td>9270652387</td> </tr> <tr> <td>MERIVIC G. CATADA</td> <td>DUMAGUETE, NEG. ORIENTAL</td> <td>9754434520</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	MERLY D. BANTUGAN	TAGBILARAN CITY, BOHOL	9063472794	WOLFREDA T. ALESNA	CARCAR, CEBU	9270652387	MERIVIC G. CATADA	DUMAGUETE, NEG. ORIENTAL	9754434520
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 50px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>													