

# Arven Jacob Salera

## Contact

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August 14, 2023

## Address

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## Dr. Harvie P. Portugaliza

College of Veterinary Medicine,  
Visayas State University  
Baybay City, Leyte, Leyte 6521  
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hportugaliza@vsu.edu.ph

RE: Laboratory Technician

Dear Dr. Portugaliza,

After learning of the Administrative Assistant III position posted in the Facebook page of the College of Veterinary Medicine, Visayas State University, I am attaching my resume in consideration for this role. I recently graduated from Visayas State University with a Doctor of Veterinary Medicine degree. I have experience working in a laboratory setting both as a student assistant in the Microbiology Laboratory and as the Laboratory/Medical Technician of the Diagnostic Laboratory of the College of Veterinary Medicine, Visayas State University from September 2022 to February 2023, and from August to December 2023, respectively. I am confident that my background and attributes will bring further support to the college's values and workforce. Being attentive to detail, I strive for accuracy and consistency in my daily individual performance, team contributions, and task completion. Further, I offer collaboration, communication, and scheduling flexibility. I aim to contribute to clinical lab and lab safety to support continuous improvement.

I am certain that my critical thinking and quality assurance and control strengths will bring an invaluable new facet to your existing working force. I am very interested in the details of the position and explore the contributions I can bring to positively impact the overall functionality of the diagnostic laboratory. Thank you for your time and consideration.

Sincerely,

Arven Jacob Salera