

# Engr. Emmanuel Mari Sacro, J.D.

Baybay City, Leyte  
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Licensed Civil Engineer and DPWH-accredited Project Engineer with a Juris Doctor degree and over ten (10) years of experience in the planning, design, cost estimation, supervision, implementation, and procurement of national infrastructure projects across the 5th Legislative District of Leyte. Currently designated as Engineer III and Head of the Procurement Unit at DPWH - Leyte 5th DEO. Brings a strong track record as a public servant, government engineer, and procurement specialist. Committed to imparting real-world knowledge and practical insight to future civil engineers by bridging technical theory with actual field experience and legal understanding of infrastructure development and public service.

## I. Personal Details

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**Date of Birth** : 08 September 1992  
**Place of Birth** : Cebu City, Cebu  
**Sex** : Male  
**Civil Status** : Single  
**Citizenship** : Filipino  
**Home Address** : Matilde Morales St., Albarico Subd., Poblacion Zone 23, Baybay City, Leyte

## II. Work Experience

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### Engineer III

Department of Public Works and Highways (DPWH)-Baybay  
December 2022 to Present

1. Supervisory Position
2. DPWH Accredited Project Engineer (Project Engineer I)
  - Ensures designated projects are implemented to in accordance with DPWH Detailed Engineering Design Plans, Standards and Specifications, and Contract Terms and Conditions.
3. Head, Procurement Unit and Concurrent Head, Bids and Awards Committee (BAC) Secretariat with the following functions, duties and responsibilities:
  - Serve as Main Support Unit of the BAC
  - Provide Administrative Support to the BAC and BAC-Technical Working Group (TWG);
  - Organize and make all necessary arrangements for the BAC and TWG Meetings;
  - Attend BAC meetings as Secretary;
  - Prepare minutes of meetings and Resolution of the BAC;
  - Take custody of procurement documents and other records, and ensure that all procurement undertaken by the Procuring Entity are properly documented;
  - Manage the sale and distribution of Bidding Documents to interested parties;

- Advertise and/or post bidding opportunities, including Bidding Documents and notices of award;
- Assist in managing the procurement process;
- Monitor procurement activities and milestones for proper reporting to relevant agencies and/or end-users, when required;
- Consolidate Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in IRR Section 7 of R.A. No. 9184 and prepare the Annual Procurement Plan;
- Be the central depository of all procurement information;
- Make arrangements for Pre-Procurement Conferences, Pre-Bidding Conferences, and Opening of Bids;
- Act as central channel of communications for the BAC with the end-users and other units of the DPWH, other government agencies, providers of goods, civil works, consulting services and the general public;
- Prepare procurement documents, i.e., contracts, purchase orders, job orders, and their attachments;

## **Engineer II**

Department of Public Works and Highways (DPWH)-Baybay  
August 2016 to December 2022

1. Head, Planning Unit
  - In charge of identification of National Infrastructure Project Proposals for the Fiscal Year that are responsive to the needs of the Filipino People in the pursuit of national development objective.
2. Design Engineer
  - In charge of designing and preparation and/or drafting of Detailed Engineering Design plans/drawings using Autodesk AutoCAD of various infrastructures, i.e., national roads and bridges, flood control structure, road slope protection structure, and buildings.
3. Programming Engineer/Estimator
  - Prepares Program of Works, Detailed Unit Price Analysis, Approved Budget for the Contract and Cost Estimates of using Microsoft Excel of various infrastructures, i.e., national roads and bridges, flood control structure, road slope protection structure, and buildings.
4. Road and Bridge Information Application (RBIA) Coordinator
  - In charge of conducting Road Condition Assessment and Inventory Survey of all National Roads, about 206 kilometers in length, thru walk the line process – identifying existing various road defects.
5. DPWH Accredited Project Engineer (Project Engineer I)
  - Ensures designated projects are implemented to in accordance with DPWH Detailed Engineering Design Plans, Standards and Specifications, and Contract Terms and Conditions.

## **Engineering Aide**

Department of Public Works and Highways (DPWH)-Baybay City  
February 2015 to August 2016

1. Design Engineer
  - In charge of designing and preparation and/or drafting of Detailed Engineering Design plans/drawings using Autodesk AutoCAD of various infrastructures, i.e., national roads and bridges, flood control structure, road slope protection structure, and buildings.
2. Programming Engineer/Estimator

- Prepares Program of Works, Detailed Unit Price Analysis, Approved Budget for the Contract and Cost Estimates of using Microsoft Excel of various infrastructures, i.e., national roads and bridges, flood control structure, road slope protection structure, and buildings.

### III. Education

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#### **Post Graduate in Juris Doctor**

Saint Paul School of Professional Studies - Palo, Leyte

June 2018 to April 2023

#### **Undergraduate in Bachelor of Science in Civil Engineering**

University of San Carlos - Talamban, Cebu

June 2009 to March 2014

#### **Highschool/Secondary Education**

Visayas State University Laboratory Highschool (VSU-LHS) - Visca, Baybay City, Leyte

June 2005 to March 2009

### IV. Skills

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- Microsoft Word (10+ years)
- AutoCAD (10+ years)
- Computer literacy (10+ years)
- Microsoft Powerpoint (10+ years)
- Microsoft Excel (10+ years)

### V. Certifications and Licenses

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#### **Driver's License**

September 2022 to September 2032

- Driving Code A, A1, B, B1 and B2

#### **Professional Regulation Commission**

December 2014 to September 2026

- Licensed Civil Engineer

### VI. Groups

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#### **Road Engineering Association of the Philippines (REAP) (Life Member)**

December 2019 to Present

The Road Engineering Association of the Philippines (REAP) is one of the country's largest organizations in road engineering. Its members are mainly involved in the planning, design, and construction of roads.

The REAP has been an Institutional Member of REAAA since 1990; however, its involvement dates back to the 2nd REAAA Conference, held in Manila in 1978.

#### **Philippine Institute of Civil Engineers (Life Member)**

December 2014 to Present

The Philippine Institute of Civil Engineers or PICE is a professional organization for civil engineers in the Philippines. It was formed by merging two separate organizations of civil engineers: one group working from government sector and the second group working in the private sector.