Allan Rae M. Pausanos

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PROFILE

As a graduate of Bachelor of Science in Mechanical Engineering, I have not yet gained any specific work experience in any particular role. However, I have experienced some industrial work related and a freelance job. Also, I managed a sports organizations, facilitation, and equipment handling. Collaboration is my strength, as I enjoy communicating and resolving issues in a delightful manner.

EMPLOYMENT HISTORY

Jan 2018 – Jan 2024

Event Organizer, Facilitator--Sports Tournaments

- Collaborate with Local Government Unit of Isabel, for event permits.
- Coordinates with institutions for facility usage.
- Ensures the safety of the playing area and observed security throughout the events.
- Secures the committee and equipment's availability.
- Managed the entire transactions of a sports club.

Jul 2023 – Sept 2023

OJT- F.A.G Machine Shop and Services co. | Balamban, Cebu City **|**

- Assisted Supervisor to meet his project deadline.
- Issues Delivery receipts and Purchase request.
- Was able to operate CNC machine and manually operated machines.
- Conduct materials quality inspection.
- Conduct delivery inventory.

Nov 2023 – Mar 2024

Helper - LIDE ALMADECOR

- Was assigned on monitoring the belt conveyor lines.
- Assisted the organic maintenance for repair and adjustments of the components of the Conveyor lines and weighing machine.
- Reports an incident and unstable operations.
- Mitigate action to prevent accidents.

EDUCATION

| 2005 – 2011 | Isabel Central School

| 2011 – 2015 | Isabel National Comprehensive School

| 2015 – 2024 | Visayas State University-Isabel

TRAININGS

| 2023 | Basic Occupational and Safety Health | BOSH-SO2 |

| 2024 | APO e-Course on Occupational Health and Safety Management System | OHSAS 18001 |

SKILLS

- Active Listener
- Adaptability
- Motivated
- Computer Literate
- Teamwork
- Flexibility
- Conflict Resolution
- Lay-out