

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	Casangcapan		
FIRST NAME	Manuel	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Embodo		
3. DATE OF BIRTH (mm/dd/yyyy)	03/26/1961	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	San Juan, Southern Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Powerhouse 1 House/Block/Lot No. Street Visayas State University Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.60 m	ZIP CODE	6521-A
8. WEIGHT (kg)	65 kg		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	Powerhouse 1 House/Block/Lot No. Street Visayas State University Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	006-0058-8249-2	ZIP CODE	
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.			
13. SSS NO.	N/A	19. TELEPHONE NO.	(053) 563 7018
14. TIN NO.	140-031-329	20. MOBILE NO.	0936 841 9211
15. AGENCY EMPLOYEE NO.	V000146	21. E-MAIL ADDRESS (if any)	<a href="mailto:mecasangcapan@vsu.edu.ph">mecasangcapan@vsu.edu.ph</a>

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Corbita		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Cora	NAME EXTENSION (JR., SR)	Athena Valerie Corbita Casangcapan	11/06/2000
MIDDLE NAME	Mandaguay			
OCCUPATION	Secondary School Teacher 3			
EMPLOYER/BUSINESS NAME	Baybay National High School			
BUSINESS ADDRESS	30 de Diciembre St., Baybay City, Leyte			
TELEPHONE NO.	0918 668 9760			
24. FATHER'S SURNAME	Casangcapan			
FIRST NAME	Felipe	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Bajan			
25. MOTHER'S MAIDEN NAME				
SURNAME	Embodo			
FIRST NAME	Gerarda			
MIDDLE NAME	Felicitas		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	San Juan Central Elementary School	Elementary				1974	Highest Honor
SECONDARY	San Juan Comprehensive High School	Secondary				1978	Valedictorian
VOCATIONAL / TRADE COURSE							
COLLEGE	Visayas State College of Agriculture	Tertiary				1983	Cum Laude
GRADUATE STUDIES	Lincoln University	Graduate School				1991	First Class Honors

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 23, 2025
-----------	--	------	-------------------