

December 22, 2023

ELIZABETH S. QUEVEDO

Department Head

Department of Pure and Applied Chemistry

Visayas State University

Visca, Baybay City, Leyte

Dear Maam,

Greetings!

I am writing this letter as my intent to apply as a Part-Time Instructor at the VSU Department of Pure and Applied Chemistry. I was a former part-time instructor at the Department of Pure and Applied Chemistry for the whole first semester in this academic year 2023-2024. Currently, I am pursuing my master's degree in this university as Master of Education Major in Biology and with a cognate in Chemistry. This will be a great privilege to extend and share my knowledge and love for science especially in Chemistry.

I graduated last August 2022 from Visayas State University- Main Campus in Baybay City, Leyte with a Bachelor's degree of Secondary Education Major in Science. I took the Licensure Examination for Professional Teachers (LEPT) last March 2023 and passed the examination last May 2023.

My teaching experience from my past department has equipped me a lot to be an effective educator. With this opportunity that awaits me, I can confidently provide the better instruction and guidance to the student's learning process. Handling numerous students in tertiary education has brought me oodles of learning especially in giving instruction and supervision. I was able to develop my pedagogy and communication skills, learned and applied various teaching strategies, managing classroom teaching-learning situations, understanding diverse learning styles of students, and proved my sense of responsibility and adaptability as a 21st century educator.

I choose to express my strongest desire to apply in this institution knowing that you provide a very good opportunity to your faculty to hone their skills and improve themselves. I seek to be one of the educators to continually promote and hold on to its commitment to provide excellent education to the students. I firmly believe that my experience, knowledge, and skills would be compatible to achieve the vision of your institution. I know that choosing what is best can bring out the best in people like me who wants to improve continuously and knowing that this institution can give me that opportunity to continue to develop myself professionally.

I truly believe that we are all lifelong learners and I would love to take the opportunity to share this philosophy to the students as they explore the beauty of chemistry. Thank you for considering my application. I would be happy to welcome an interview and hope to receive your favorable response to this application.

Here with me are my pertinent documents for further reference.

Sincerely yours,

Jhonavele B. Morano

Applicant