

DANILO V. SERATO

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Brgy. San Agustin Baybay City, Leyte

REYMAR C. ORIA

October 23, 2025

Head, VSU Laboratory High School

Visayas State University

Visca Baybay, Ciity, Leyte

Dear Ma'am/Sir,

This application letter shows my interest in the vacant position of Farm Worker II at Laboratory High School.

As of now, I am currently a carpenter in a job order status in VSU Laboratory High School. I started working in this institution from year 2015 up to the present.

I decided to apply in this position knowing that I have enough skills and experience to farming though I am a carpenter in VSULHS. Also, I have trainings related to rice farming which I believe could help me to be an effective farm worker in the future.

Thank you for considering my application. I would be happy to discuss how I can contribute to your farm in an interview. I am available at your convenience and can be reached at 09917508488 or seratodanilo002@gmail.com

Sincerely,

Danilo V. Serato

Applicant