# LEANNE MARIE LORETO

09357641861 | leanne.loreto@gmail.com | https://www.linkedin.com/in/leannemarieloreto

#### **EDUCATION**

### Visayas State University - Main Campus

**Baybay City, Leyte** 

Graduation Date: Aug 2023

Bachelor of Science in Meteorology

- Cum Laude, DOST-SEI Scholar
- Held leadership roles in course-based and faith-based organizations

#### **WORK EXPERIENCE**

#### **DOST-PAGASA Central Office**

Quezon City, Metro Manila

On-the-Job Trainee

Jul 2022 - Aug 2022

- Developed an impact-based forecasting and early-warning system (IBFEWS) leaflet, educating the stakeholders and the public on an improved risk assessment system
- Assisted in preparing IBFEWS workshop materials, enhancing the overall efficiency of the affair
- Conducted hourly weather observations at the PAGASA Science Garden Station to support accurate data collection

#### SK Council of Poblacion Zone 5, Baybay City

**Baybay City, Leyte** 

Graphic Designer & Printing Services Provider

Feb 2022 - Jun 2022

• Designed print and publicity materials for SK events, improving the council's public presence in the barangay

Private Baybay City, Leyte

High School Math Tutor

Nov 2021 - Dec 2021

• Provided one-on-one tutoring sessions to a high school student in various math subjects, including Algebra, Geometry, and Calculus

#### **VSU Department of Pure and Applied Chemistry**

**Baybay City, Leyte** 

Work Immersion Intern

Jan 2019 - Mar 2019

- Assisted with laboratory preparation for chemistry experiments, including preparing chemical solutions and laboratory materials
- Adhered to strict safety protocols and regulations, ensuring the safe handling and storage of chemicals and equipment
- Maintained laboratory equipment, ensuring it was clean and in good working condition

Private Baybay City, Leyte

High School Math & Science Tutor

Aug 2018 - May 2019

- Explained complex math, chemistry, and computer technology concepts clearly and concisely, using real-life examples to help the student understand
- Developed personalized lesson plan for the student based on their learning style and abilities

## **ELIGIBILITY, SKILLS & INTERESTS**

**Eligibility:** PD 907 - CSC Honor Graduate Eligibility

**Skills:** Microsoft Office (Excel, Word, PowerPoint); QGIS; XLSTAT; Research & Analysis;

Weather Instrument Use; Administration; Strategic Planning; Graphic Design

**Interests:** Community Involvement; Photography; Reading; Arts