

January 31, 2022

DR. VICTOR B. ASIO

Dean, College of Agriculture and Food Science (CAFS)
Visayas State University
Visca, Baybay City, Leyte 6521-A

Thru:

Dr. Manuel Gacutan

Head, Department of Animal Science (DAS)
Visayas State University
Visca, Baybay City, Leyte 6521-A

Dear Dr. Gacutan,


I am writing this in response to your need for an animal science part-time instructor at Visayas State University (VSU). Currently, I am completing my master's degree at the aforementioned university and I am expected to graduate this 2nd semester of A.Y 2021- 2022. With my learned knowledge from my studies and with my one academic year experience as a part- time instructor at Cebu Technological University- Barili Campus, Pinamungajan Extension, and 1 semester teaching experience here at Visayas State University, I am confident to say that I am prepared to be part of the university's quest for excellence and competence.

Furthermore, my strong initiative and exceptional organizational skills, combined with my ability to work well under pressure, allow me to play a crucial role in this new normal- teaching environment. I am a dedicated educator and I am very much willing to help students in understanding certain topic through various methods that suit their learning styles. It would be my honor to be able to share my love for animal science education with the students of Visayas State University.

If given a chance, it would be my deepest gratitude to be part in the university to serve, and partakes the responsibilities in the authority may assigned in your good office. I welcome the opportunity to talk to you personally about my strengths and skills that can contribute to the integral progress of the university. Attached are my resume and transcript of record for your reference and evaluation. You may contact me with my mobile number: 09193507576 or through my email address: lg.coronel26@gmail.com

Thank you very much and more power and blessings to come.

Sincerely Yours,



LEONIE GUIL CORONEL

Applicant