

Engr. Joseph S. Yunson
Purok 3 Valencia, Ormoc City
6541
+639218714339
Joseph.yunson@yahoo.com

September 1, 2021

Honey Sofia V. Colis
OIC Director
ODHRM VSU
Visca, Baybay City, Leyte
6521

Dear Ma'am,

I am writing in response to your online advertisement in Jobstreet for Engineer II. I am an Electrical Engineer, and I would like to express my great interest to be part of your reputable institution.

Based on my past experiences, I am confident that whatever task given to me, I can deliver it as what my superior expected me to do. I would highlight my last job as a fiber optic cable jointer which I admit that I have no past experiences on the said job, but with my dedication and willingness to learn, I have done my duties properly. My personality as a hard worker and fast learner type of person would bring benefit to your organization. It will be very appreciated if you could give me opportunity to work in your organization.

I have enclosed the documents that you required. I will look forward for your kind response to my application. If you have any questions or would like to schedule an interview, please call me at 09218714339.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Yunson', with a stylized flourish at the end.

Engr. Joseph S. Yunson

Applicant