

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

CS ID No.

(Do not fill up. For CSC use only.)

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

2 SURNAME	CALESTERIO	NAME EXTENSION (JR., SR)		N/A
FIRST NAME	RUBY			
MIDDLE NAME	QUISAY			
3 DATE OF BIRTH (mm/dd/yyyy)	3/30/1991	16 CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4 PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details	Peru	
5 SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17 RESIDENTIAL ADDRESS	216-W RIZAL AVENUE EXTENSION	
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	House/Block/Lot No.	Street	
7 HEIGHT (m)	1.54 meters	Subdivision/Village	BRGY. 42-A	
8 WEIGHT (kg)	52 kg	TACLOBAN CITY	Barangay	
9 BLOOD TYPE	O	City/Municipality	LEYTE	
10 GSIS ID NO	2004661859	ZIP CODE	6500	
11 PAG-IBIG ID NO	121140482950	18 PERMANENT ADDRESS	216-W RIZAL AVENUE EXTENSION	
12 PHILHEALTH NO	13-201521419-1	House/Block/Lot No.	Street	
13 SSS NO	06-3156266-1	Subdivision/Village	BRGY. 42-A	
14 TIN NO.	462-321-956	TACLOBAN CITY	Barangay	
15 AGENCY EMPLOYEE NO.	033091	City/Municipality	LEYTE	
		ZIP CODE	6500	
		19. TELEPHONE NO.	N/A	
		20. MOBILE NO.	+63-945-982-4908	
		21. E-MAIL ADDRESS (if any)	rubyqcalesterio@gmail.com	

II. FAMILY BACKGROUND

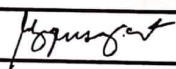
22 SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	CALESTERIO		
FIRST NAME	NAZARIO		
MIDDLE NAME	NAPAL		
25. MOTHER'S MAIDEN NAME			
SURNAME	QUISAY		
FIRST NAME	THELMA		
MIDDLE NAME	BAGRO		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26 LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	KAPANGIAN CENTRAL SCHOOL, TACLOBAN CITY	ELEMENTARY	1996	2003	N/A	2003	1ST HONORABLE MENTION
SECONDARY	LEYTE NATIONAL HIGH SCHOOL (ESEP), TACLOBAN CITY	HIGH SCHOOL	2003	2006	N/A	2006	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	LEYTE NORMAL UNIVERSITY, TACLOBAN CITY	BACHELOR OF ARTS IN COMMUNICATION (ABCOM)	2006	2011	N/A	2011	CUM LAUDE
	LEYTE COLLEGES, TACLOBAN CITY	BACHELOR IN SECONDARY EDUCATION (SUPPLEMENTAL)	2014	2015	N/A	2015	N/A
GRADUATE STUDIES	EASTERN VISAYAS STATE UNIVERSITY, TACLOBAN CITY	MASTER OF ARTS IN EDUCATION (LANGUAGE INSTRUCTION)	2017	PRESENT	27 UNITS	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE		CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY				LICENSE (if applicable)		
27	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	NUMBER	Date of Validity
	CAREER SERVICE ELIGIBILITY - PD 907 HONOR GRADUATE	N/A	N/A	TACLOBAN CITY	100108110340	N/A
	BOARD ELIGIBILITY - LICENSURE EXAMINATIONS FOR TEACHERS	82.00%	03/20/2016	TACLOBAN CITY	1453141	03/30/2019

(Continue on separate sheet if necessary)

IV. WORK EXPERIENCE

V. WORK EXPERIENCE
Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)								POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY JOB/PAY GRADE (if applicable)& STEP (Format *00.0*) INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To												
01/01/2018	PRESENT	INFORMATION OFFICER II	DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 8, TACLOBAN CITY	PHP 29,010	15-1 (3rd Tranche)	PERMANENT	YES						
01/01/2017	01/01/2018	INFORMATION OFFICER II	DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 8, TACLOBAN CITY	PHP 27,565	15-1 (2nd Tranche)	PERMANENT	YES						
02/09/2015	01/01/2017	INFORMATION OFFICER II	DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 8, TACLOBAN CITY	PHP 26,192	15-1	PERMANENT	YES						
01-16-2012	02/06/2015	MEDIA PRODUCTION AIDE	DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 8, TACLOBAN CITY	PHP 10,920	N/A	CONTRACTUAL	YES						
07-20-2011	08-30-2011	STATISTICAL RESEARCHER	NATIONAL STATISTICS OFFICE - LEYTE PROVINCE, TACLOBAN CITY	PHP 13,000	N/A	CONTRACTUAL/ PROJECTIZED	YES						

[illegible]

SIGNATURE

(Continue on separate sheet if necessary)

DATE _____

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____

☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____

☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____

☐ YES ☒ NO
If YES, please specify ID No: _____

☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
EVA-LAPASANDA ROSAL	LEYTE NORMAL UNIVERSITY, TACLOBAN CITY	9173047960
MILYN OLIMPO	PERPETUAL HELP CREDIT COOPERATIVE INCORPORATED, TACLOBAN CITY	9092160886
CORA C. DADIZON	PALO, LEYTE	9084742257

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

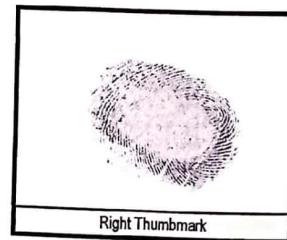
Government Issued ID: PASSPORT

ID/License/Passport No.: P0123218A

Date/Place of Issuance: 09-01-2016/TACLOBAN CITY

[Signature]
Signature (Sign inside the box)

Date Accomplished



SUBSCRIBED AND SWORN to before me this

FEB 13 2019

, affiant exhibiting his/her validly issued government ID as indicated above.

CO. NO. 247
PAGE NO. 247
BOOK NO. 247
DATE OF ISSUANCE 2019

ATTY. EDWIN Y. CHUA
NOTARY PUBLIC
Person Administering Oath
PTR NO. 2019-123456
UNTIL DEC. 31, 2019