

October 27, 2022

HONEY SOFIA V. COLIS

OIC Director, ODHRM
VSU, Baybay City, Leyte

I am writing to express my interest in working with your university as Science Research Specialist II, with Plantilla Item No. SRAS2-1-1998 as per your publication.

I am Ms. Roda G. Laurente from Baybay, Leyte. Currently, I am working as Chemical Technician in Surtec Philippines Incorporated where I am in charge of the routine physico-chemical analysis and chemical synthesis in the chemical laboratory. And also conducts analysis of wastewater effluent for monitoring of parameters as per statutory and regulatory requirements.


I am a graduate of Bachelor of Science in Agricultural Chemistry in the Visayas State University last April 02, 2004. I am both a registered Chemical Technician and Agriculturist which I took last Oct. 11, 2018 and Nov.9-11, 2022, respectively.

Given my credentials, I am confident that I can very well perform the tasks and functions required of the position. Please see details of my credentials which are enumerated in Personal Data Sheet (PDS) and is included in this application.

Looking forward to talk with you in an interview to provide a better view of myself and also an opportunity for me to learn what entails of the job.

Thank you very much

Sincerely yours,

 27 Oct 22
Roda G. Laurente