

July 16, 2021

Dr. KAREN LUZ Y. TEVES
DAEEX Head
VSU, Baybay City, Leyte

Dear Ma'am,
Greetings!

I, Hazeel May B. Roche, 24 years of age would like to apply as a part-time Instructor that currently available in your department. I am looking for better opportunities have in where I am fully developed my skills and knowledge in this position.


I obtained my degree from the Visayas State University (VSU) Visca, Baybay City, Leyte. As Bachelor of Science in Development Education major in Agricultural Extension. I believe that I possess with a range of skills capable for the position. I have a passion creating a positive and productive work environment. I work hard, learn and apply my knowledge to the best of my abilities.

I believe that I will be an excellent addition to your office and that I will learn many new things, and expand my horizon.

Thank you for taking the time to consider this application and I look forward to hearing from you.

It would be my pleasure if you send me or reach me in my email hazeelmayroche@gmail.com and my contact no. 0910 2934 708.

Sincerely yours,


HAZEEL MAY B. ROCHE