

Elea Mae M. Albesa

Brgy. Tabok, Hindang, Leyte

Elvira L. Oclarit

Department Head

Department of Pest Management

Visayas State University

Visca, Baybay City, Leyte

September 05, 2022

Dear Maam,

By means of this letter, I would like to apply for the vacant job position as a Part-Time Instructor in the Department of Pest Management at Visayas State University.

I have a bachelor's degree in Agriculture major in Plant Protection from Visayas State University. In order to effectively utilize my abilities and knowledge, I would like to fill in the position of Part-Time Instructor at the Department of Pest Management.

I would like to go into further detail about why I want to work for your institution in a personal meeting. You can contact me through me via email eleaalbesa@gmail.com or reach me by phone via +639617609410. Thank you for your consideration. I look forward to hearing from you.

Sincerely,

Elea Mae M. Albesa