

APPLICATION LETTER

October 18,2024

To Whom it may Concern,

Good day ma'am and sir, I have read your hiring, and I am excited to submit my application to your good office, Human Resource Management Aide for the position of Administrative Aide IV position. I have graduated last September 2021 with the degree of BSAB. I am currently working in the Department of Animal Science VSU as addrc/clerk since January 2023. For more information you can contact me thru my email jovelyn.navales@vsu.edu.ph. Thank you for your consideration and God Bless.

Sincerely,

Jovelyn Alkuino Sablas