CS Form No. 212

Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  Print legibly. Tick appropriate boxes (									
I. PERSONAL INFORMATION							· ·	·	
2. SURNAME	GUATLO								
FIRST NAME	JUCEL MARIE		NAME EXTENSION (JR., SR)						
MIDDLE NAME	TORREVILLAS								
DATE OF BIRTH     (mm/dd/yyyy)	5/27/96	16. CITIZENSHIP		√ Filip	ino	Dual Citizenship			
4 DI ACE OF DIDTH	PASIG CITY	If holder of duel sitings	ah in	by birth by naturalization				tion	
4. PLACE OF BIRTH		please indicate the de	If holder of dual citizenship,		Pls. indicate country:				
5. SEX	Male , Female	·					741 075557	_	
6 CIVIL STATUS	✓ Single Married  Widowed Separated	17. RESIDENTIAL ADDRESS	Нои	119 ouse/Block/Lot No.		K	ZAL STREET Street		
	Other/s:		Su	bdivision/Village			DISTRICT 21  Barangay		
7. HEIGHT (m)	1.55		ORMOC CITY  City/Municipality			LEYTE Province			
8. WEIGHT (kg)	45	ZIP CODE		кутатораку		6541	77078760		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	Hay	119 use/Block/Lot No			RIZAL STREET		
10. GSIS ID NO.	N/A						Street DISTRICT 21		
11. PAG-IBIG ID NO.	121216074792		Subdivision/Mage ORMOC CITY			Barangay LEYTE			
12. PHILHEALTH NO.	13-252796554-7	ZIP CODE		ity/Municipality		Province 6541			
13. SSS NO.	N/A	19. TELEPHONE NO.							
14. TIN NO.	715-049-744	20. MOBILE NO.		09751490979					
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)			<u>itguatlo</u>	@up.edu.ph			
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	N/A	NAME EXTENDIOL (ID. OD)	23. NAME of CHILDREN (Write full name and li		t all)	DATE OF BIRT	H (mm/dd/yyyy)		
FIRST NAME		NAME EXTENSION (JR., SR)			N/A				
MIDDLE NAME									
OCCUPATION									
EMPLOYER/BUSINESS NAME									
BUSINESS ADDRESS									
TELEPHONE NO.									
24. FATHER'S SURNAME	GUATLO								
FIRST NAME	MANUEL	JR.							
MIDDLE NAME	CACHUELA								
25. MOTHER'S MAIDEN NAME									
SURNAME	TORREVILLAS								
FIRST NAME	CELSA								
MIDDLE NAME	DIANO			(Continue on separate sheet if necessary)					
III. EDUCATIONAL BACKGI	ROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE (Write in full)	E/COURSE	UNITS EAR		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS	
				From	То	(II flot gladdated)		RECEIVED	
ELEMENTARY	ORMOC CITY SPED CENTER	PRIMARY EDUCATION		2002	2008		2008	HIGHEST	
SECONDARY	NEW ORMOC CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL (SCIENCE CLASS	CURRICULUM)	2008	2012		2012	N/A	
VOCATIONAL / TRADE COURSE	N/A								
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURAL ENGINEERING		2012	2017		2017	DOST-SEI SCHOLAR	
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS  MASTER OF SCIENCE IN AG ENGINEERING			2018	PRESENT	32 units		DOST-ERDT SCHOLAR	
SIGNATURE	Col Je	Continue on separate sheet if neces	ssary)	DA	I <i>TE</i>		10/05/2022		
	L_//						C FORM 242 (Paris	ed 2017), Page 1 of 4	

LAWS/ CES/ CSEE	(BOARD/ BAR) UNDER SPECIAL BARANGAY PRIVER'S LICENSE  PRAL ENGINEERING)	78.30%	DATE OF EXAMINATION / CONFERMENT  08/23-24/2017	PLACE OF EXAMINA	TION / CONFERN	MENT	NUMBER  0008803	Date of Validity 05/27/2024
RA 1080 (AGRICULTURA   RA 1080 (AGRICULTURA	t. Start from your recent w	(If Applicable) 78.30%	08/23-24/2017			MENT		Validity
V. WORK EXPERIENCE           (Include private employment.           28. INCLUSIVE DATES (mm/dd/yyyy)           From To           7/1/2022 PRESENT           8/23/2021 6/30/2022           5/1/2021 7/31/2021	t. Start from your recent w	(Ca		PRC N	MANILA		0008803	05/27/2024
//nc/ude_private_employment.  28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w							
//nc/ude_private_employment.  28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w							
/Include private employment.  28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w							
/Include private employment.  28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w							
/Include private employment.  28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w						, l	
/Include private employment.  28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w							
/Include private employment. 28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w							
/Include private employment. 28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	t. Start from your recent w		ontinue on separate sheet l	if nacacearul				
28. INCLUSIVE DATES (mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021								
(mm/dd/yyyy)  From To  7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	POSITION T	ork) Description of	duties should be indic	ated in the attached Work	Experience s	sheet. salaryijobipay		
7/1/2022 PRESENT  8/23/2021 6/30/2022  5/1/2021 7/31/2021	(Write in full/Do not			NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	GRADE (ifapplicable)& STEP (Format"00-0")/		GOV'T SERVICE (Y/ N)
8/23/2021 6/30/2022 5/1/2021 7/31/2021				·		INCREMENT		
5/1/2021 7/31/2021	MEDIA PRODUCTIO			ATE UNIVERSITY	18000.00		JOB ORDER	Y
	PART-TIME INS			ATE UNIVERSITY	18000.00		PART-TIME	Y
11/8/2017 6/30/2018	LAYOUT AI			ATE UNIVERSITY	12000.00		JOB ORDER	Y
	ENGINEE	ER I	VISAYAS ST	ATE UNIVERSITY	20000.00		JOB ORDER	Y
			+			1		
								L
SIGNATURE		(C.	ontinue on separate sheet i	if necessary)				

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S							
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy) From To		NUMBER OF HOURS		POSITION / NATURE OF WORK	
FACTUAL, PHILIPPINES			5/31/2022	688.0		GRAPHIC DESIGN & ILLUSTRATION	
	(Con	tinue on separate s	sheet if necessary				
VII. LEARNING AND DEVELOPMENT (L&D) I							
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)  From To		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
GOOGLE UX DESIGN PROFESSION.	AL CERTIFICATE	9/25/2022	PRESENT	ON-GOING	TECHNICAL	GOOGLE THROUGH COURSERA	
RICE PRODUCTION 101 FOR AGRICU	JLTURE TEACHERS	5/30/2022	6/3/2022	24.0	TECHNICAL	PHILIPPINE RICE RESEARCH INSTITUTE	
WEBINAR ON FLUIDIZED BI		5/18/2022	5/18/2022	4.0	TECHNICAL	PHILIPPINE CENTER FOR POSTHARVEST	
NON-WOOD FOREST PRODUCTS PRESERV		4/7/2022	4/7/2022	4.0	TECHNICAL	DEVELOPMENT AND MECHANIZATION DOST - FOREST PRODUCTS RESEARCH AND	
1ST PSABE VISAYAS-WIDE C		12/1/2021	12/2/2021	16.0	TECHNICAL	DEVELOPMENT INSTITUTE PHILIPPINE SOCIETY OF AGRICULTURAL AND	
						BIOSYSTEMS ENGINEERS	
AGRI-MECHANIZATION S		11/23/2021	11/23/2021	8.0	TECHNICAL	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	
STATISTICAL METHODS IN		8/2/2021 5/31/2021	8/3/2021	16.0	TECHNICAL	DOST-ERDT THROUGH TECHSOURCE ACADEMY  PHILIPPINE CENTER FOR POSTHARVEST	
WEBINAR ON CACAO POD BRIQUETTING PROCESS			5/31/2021	4.0	TECHNICAL	DEVELOPMENT AND MECHANIZATION PHILIPPINE CENTER FOR POSTHARVEST	
TECHNO-TALAKAYAN ON AGRICULTURAL MECHANIZATION AND POSTHARVEST LOSSES PREVENTION			5/25/2021	16.0	TECHNICAL	DEVELOPMENT AND MECHANIZATION	
70TH PSABE ANNUAL NATIONAL CONVENTION			4/28/2021	24.0	TECHNICAL	PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS	
	sheet if necessary,						
VIII. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
GRAPHIC DESIGN AND LAYOUT	3RD PLACE, THESIS PRESENTATION POSTER AND ORAL CATEGORIES AT PSABE ANNUAL NATIONAL CONVENTION					PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS	
UX DESIGN	3RD PLACE, ESSAY WRITING AT REGIONAL CULTURE AND ARTS COMPETITION PASUC-8						
PRODUCT BRANDING AND VISUAL IDENTITY	2ND PLACE, DESKTOP PUBLISHING AT REGIONAL TERTIARY SCHOOLS PRESS CONFERENCE - 8						
	2ND PLACE, ESSAY WR						
(Continue on separate sheet if necessary)							
SIGNATURE	Cofe Je			Di	4 <i>TE</i>	10/05/2022 CS FORM 212 (Revised 2017), Page 3 of	

	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?  b. within the fourth degree (for Local Government Unit - Care	☐ YES							
35.	a. Have you ever been found guilty of any administrative of	YES NO If YES, give details:							
	b. Have you been criminally charged before any court?	If YES INO If YES, give details:  Date Filed: Status of Case/s:							
36.	Have you ever been convicted of any crime or violation of a any court or tribunal?	If YES, give details:							
37.	Have you ever been separated from the service in any of th dropped from the rolls, dismissal, termination, end of term, the public or private sector?	YES NO IFYES, give details:							
38.	a. Have you ever been a candidate in a national or local ele Barangay election)?	YES , NO If YES, give details:							
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local content of the con	YES NO If YES, give details:							
39.	Have you acquired the status of an immigrant or permanen	YES NO If YES, give details (country):							
40. a. b.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag and (c) Solo Parents Welfare Act of 2000 (RA 8972), please Are you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?	If YES, please specify YES If YES, please specify YES If YES, please specify YES	// NO ID No:						
41.	41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)								
	NAME	ADDRESS	TEL. NO.						
	RINA A. BAWAR  ULDERICO B. AVIOLA	LOS BAÑOS BAYBAY CITY	N/A N/A						
42.	42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s								
against me.									
GG ID	Devemment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  LEASE INDICATE ID Number and Date of Issuance  Devemment Issued ID: PRC  //License/Passport No.: 0008803  ate/Place of Issuance: 09/17/2017 - PRC MANILA	) )	Right Thumbmark						
	SUBSCRIBED AND SWORN to before me this , affiant exhibiting his/her validly issued government ID as indicated above.								
		Parsan Administrator Co.							
Person Administering Oath									