

Jasmine G. Baliton

Cell No: 09776983830 or 09504970666

Email: balitonjasmine0@gmail.com

Permanent Address: Brgy. Linao, Ormoc City, Leyte



Objective: To obtain a position in a prestigious University, where I can utilize my skills on providing information and engaging with different kinds of individuals and providing knowledge to the learning students.

Education:

Visayas State University

Visca, Baybay City, Leyte

Bachelor of Science in Hotel, Restaurant and Tourism Management

AY: 2018-2019

Personal Information:

Date of Birth: January 10, 1999

Age: 22

Place of Birth: Taft, Eastern Samar

Civil Status: Single

Citizenship: Filipino

Height: 5'2

Weight: 62kg

Language: English/Tagalog/Cebuano

Skills:

- Ability to communicate and teach with others
- Possess passions and skills on cooking,
- Versatile at any work,
- Interested for learning and further development of knowledge and skills.

Work Experience/s:

- July 15 – December 18, 2019 – Guest Relation Executive
Sotogrande Hotel and Resort
Mactan, Lapu-Lapu City, Cebu
- Dec. 21 – Jan. 6 , 2020 – Front Office Associate
Costabella Tropical Beach Hotel
Buyong, Mactan, Lapu-Lapu City,
Cebu
- August 21, 2020 – Present – English as a Second Language Teacher
51talk Company

National Certificate:

- November 21, 2017 – Food & Beverage Service NCII
(Amended)
Franciscan College of Immaculate
Conception, Baybay City, Leyte

Relevant Experiences / Trainings / Seminars / Workshop:

- November 6, 2018 – On the Job Training in the Front
Office, Housekeeping, and Restaurant
Department
El Rio Y Mar Resort, Palawan
- September 3, 2018 – F&B Service Training
*Understanding The Basic Restaurant
Standards*
El Rio Y Mar Resort, Palawan

- April 2-13, 2018 – DCHM Resto Operator for Banquet and Catering Management
Position: Administrative Assistant
- March 19, 2018 – Function Operator for Banquet and Catering Management
Position: Administrative Assistant
Function Room, DCHM, VSU
- March 11, 2018 – Lecture on Hotel Operation and Demo on Basic F&B Service
JPark Island Resort & Waterpark
- March 11, 2018 – Lecture on Customer Service(Handling Guest Complaints and Quality Service)
Alta Cebu Village Resort and Convention Center
- March 10, 2018 – Basic Fine Dining and Table Etiquette
Waterfront
- November-January, 2017 – Pre-practicum in Houskeeping Department
VSU Hostel
- October 15, 2017 – Food and Beverage Seminar – Workshop
Skills Enrichment towards Globe Competitiveness
DCHM Building, VSU
- September-November, 2017 – Pre-practicum in F&B
Dalimocon's Catering Services
Carigara City, Leyte
- January-March, 2017 – Pre-practicum in Front Office Department
VSU Hostel
- June 22, 2018 – Gender Sensitivity and Anti-Sexual

- | | |
|------------------------|--|
| | Harassment Orientation
VSU Convention Center |
| • April 21, 2018 – | Disaster Preparedness
VSU Convention Center |
| • April, 2017 – | 2 nd Youth Business Conference
“ <i>Igniting Millennial Competitiveness
Towards Future Career</i> ”
VSU Convention Hall |
| • November 5, 2016 – | HIV and Anti-Sexual Harassment
Awareness Forum
VSU Convention Center |
| • September 25, 2015 – | 2 nd Regional Tourism and Hospitality
Youth
Convention
VSU Convention Center |
-

Other Achievements:

- Assistant Treasurer SY 2017-2018 – Received recognition for active position in rendering service as *Assistant Treasurer* of Society of Hospitality and Tourism students (S.Ho.T.S.) Organization
 - Event Organizer 2017 – Received an acknowledgement for great contribution and participation in the 1st DCHM day at VSU
 - Event Organizer 2018 – Received a acknowledgement for invaluable service during DCHM day at VSU
 - First Place – Received an award for winning the 1st place of the Video-making contest with the theme: ‘Justice: What is a just man?’
 - Received an award from World of Adventures Travel and Tours for the completion of the Seminar and Field Trip in Cebu on March 9-11, 2018
-

References:**MichelleRomeo**

Front Office Supervisor
Sotogrande Hotel & Resort
Contact No.09391458565

Dave Steven Ferales

Guest Relation Executive
Sotogrande Hotel & Resort
Contact No.09569184614