

September 6, 2023

**DR. SUZETTE B. LINA**

Head

Department of Soil Science

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Lina,

Greetings!

I would like to apply for the position of Farm Worker II in your office. Currently, I am working at the Ecological Farm Resources and Management Institute (Eco-FARMI) as a farm caretaker in a job order status. As a farm caretaker, I take care of all the farm animals, formulate organic feeds for the farm animals, and plant and maintain the herbs, legumes, and forage grasses on the demo farm. Aside from that, I also drive the tractor, know how to weld, and do some basic electric work.

Please contact me at 0918 353 2730 if you need more information, I am willing for an interview.

Thank you very much Sir and God bless.

Respectfully,



**Fernando D. Bolastig**  
Applicant