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DR. JOEL Q. MABALHIN
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

Dear Mr. Mabalhin,

My name is Christal Villacura, and I have read about your job post that you need a part-time instructor for BSEd in your department. I was excited to learn about this recruitment posted from jobs.vsu.edu.ph, that was shared to me via messenger from Lionel H. Liong a office clerk from ODAHRD Department. I believe that my eagerness to learn new things, good communication and time-management skills will help me excel as an employee at your office.

As a recent graduate from Visayas State University of Baybay, I gained a strong experience in good communication and computer literacy as a BSEd Filipino major. Before I finished my college, I work as a Graphic Artist at the Pixelmax Printing and Imaging Solution and 9 years ago I was also trained as a 2D Illustrator & Graphic artist at Emottoons Studio in Lapu-lapu City, Cebu. In these past experiences, I learned my skills in doing projects in different kinds of software from the basic Microsoft software to more complex graphic software such as Photoshop, CorelDraw and etc. I believe that my strong ability to do computer works as an instructor can make me a good asset in your department as I can share all my knowledge about it.

My dedication in teaching and with my recent job experiences can make me the perfect aspirant on this position. I am aware that you prefer a PRC licenced teacher but If you would give me the chance to work as an instructor, I would enjoy expanding my experties even further as well as to share my skills to everyone. As of now, I work as a staff at DepEd Baybay City Division office while waiting for the coming LET exam this coming September 2022. This job, would be a great opportunity for me to be more prepared for the coming exam. I have attached my resume if you would wish to know more about my experiences.

I am very excited to learn more things about your office and to work with you if you would consider my application. Thank you very much for your time and attention. Please reach me out through my contact details if you are available to arrange an interview. I look forward to hearing from you soon.

Sincerely, 
Christal Villacura