

# DAYOLA, ELMA MAESTRE

English/ESL Teacher

✉ [dayolaelma@gmail.com](mailto:dayolaelma@gmail.com)

☎ +639489802590

📍 Barangay Dongon, Maasin City,  
Southern Leyte, Philippines, 6600

## WORK EXPERIENCE/S

### STATISTICAL RESEARCHER (JOB ORDER)

Philippine Statistics Authority, Maasin, Leyte  
*June 2024 - July 2024*

#### Job Responsibilities:

- Conducts Rice and Corn Commercial and Household Survey in 10 barangays of Southern Leyte, Philippines
- Conducts, analyze, interpret data and preparing them for publication

### SUBSTITUTE ENGLISH TEACHER

Malapoc Sur National High School  
*November 2023 - January 2024*

#### Job Responsibilities:

- Taught English 7 and 10, Araling Panlipunan and ESP 8 subjects
- prepare weekly lesson plans and develop and engaging for students in the absence of the regular teacher
- used a wide range of teaching strategies that enhance learner achievement in literacy skills
- Provide assistance to co-teachers on the use of technology in teaching
- Served as adviser during Intramurals Day

### FULL-TIME HIGH SCHOOL TEACHER

The College of Maasin, Inc., Maasin City  
*June 16, 2018 - July 01, 2023*

#### Job Responsibilities:

- Assess student progress and provide feedback for improvement
- Maintained a positive and inclusive classroom environment by reinforcing rules for behavior and relationship building
- Works closely with colleagues and management to enhance teaching methodologies
- Developed and provided quality instructional services using appropriate and innovative teaching strategies
- Served as Sports Club Adviser
- Served as Coach during EVRAA 2019 and PRISAA 2023

## CAREER OBJECTIVE/S

A positive and driven teacher with 6 years of teaching experience in high school learners across a broad range of subject areas, handling diverse students and providing real-life lessons. Looking for a positive, reputable, inclusive and growth-friendly environment as a full-time teacher instructing Language and Writing Subjects in an Elementary or Secondary School.

## EDUCATION

### BACHELOR IN SECONDARY EDUCATION MAJOR IN ENGLISH

Saint Joseph College  
Maasin City, Southern Leyte, Philippines  
*2013 - 2017*

### DONGON NATIONAL HIGHSCHOOL

Dongon Maasin City, Southern Leyte  
*2009 - 2013*

## SKILLS

- Computer Literate
- Lesson Planning
- Classroom Management
- Managing Intervention Programs
- Excellent in Communication and Interpersonal Skills
- Collaboration and Teamwork

## ELIGIBILITY

### PHILIPPINE REGULATION COMMISSION

Licensed Professional Teacher  
*December 2017*

## PROFESSIONAL REFERENCES

### GILDA ARIENA LOPEZ, LPT, MPA

Senior High School Principal, The College of Maasin  
0926-906-2193  
[gildalopez1962@gmail.com](mailto:gildalopez1962@gmail.com)

### GEMAR BAROLA MORI, MPA

NSTP Coordinator, The College of Maasin, Inc.  
0955-427-4239  
[sirmorsofficial@gmail.com](mailto:sirmorsofficial@gmail.com)

### DENNIS R. LACERNA

Head Teacher II, Malapoc Sur National High School  
0993-302-1105  
[Dennis.lacerna@depedd.gov.ph](mailto:Dennis.lacerna@depedd.gov.ph)