

Sept. 09, 2021

HONEY SOFIA V. COLIS

OIC Director, ODHRM
VSU, Baybay City, Leyte
jobs.vsu.edu.ph

Dear Ma'am/Sir:

I am writing to express my deepest desire to apply for a **ENGINEER II(Electrical Engineer)** or vacant position in your agency that suits to my qualifications. I have a strong knowledge in building maintenance and in construction. I consider that my education and experiences would make me a favorable candidate.

I earned my Bachelor's Degree in Electrical Engineering at the Eastern Visayas State University, Tacloban City last March 2015. I acquired a relevant experience during my On-The-Job-Training at LEYECO II and during my studies I was the electrician of brgy. bagacay tac. city (partime). Fortunately, at the age of 23, I was able to succeed in both the Registered Electrical Engineer Licensure Examination and Registered Master Electrician Licensure Examination conducted last April 10, 11, & 12, 2016. On August 26, 2016 I was hired at Gaisano Central Mall Tac. City as the Electrical Engineer/Engineering Supervisor. As an Engineering Supervisor, my role is to manage the engineering staff to Monitor and maintain the functionality of electrical systems such as wirings, electrical equipments, devices, HVAC systems, Fire Protection System, structural and architectural status of the building. Unfortunately, on September 10, 2017 I file my resignation at Gaisano Central for the reason that my first baby boy needs serious medical attention. Before the year end, Department of Health Regional Office VIII (DOH-RO8) called and offer a job as Engineer II(Electrical Engineer) (Contract of Service) from November 06, 2017 up to December 31, 2018 and I was assigned at Health Facility Enhancement Program (HFEP) and General Services Office(GSO) who supervised, designed, estimate and layout the Electrical System of the Health Facility. After my contract at DOH-RO8, I apply and hired at LEYTE II Electric Cooperative (LEYECOII) as Data Gathering Engr. (Contract of Service) from May 20, 2019 to May 19, 2020, but before my contract and the CY2019 end I file my resignation formally and didn't acquire a COE from LEYECO since I wouldn't be able to finish the contract. Department of Health Regional Office VIII (DOH-RO8) called and offer me a job again for the same position as Engineer II(Electrical Engineer)to make plans and to Monitor and maintain the functionality of electrical systems such as wirings, electrical equipments, devices, HVAC systems, Fire Detection and Alarm System, Fire Protection System, structural and architectural status of the building (Contract of Service) from November to December 2019, January to June 2020 and July to December 2020.

I'm now currently working at DOH-RO8 as Engineer II(Electrical Engineer), but because of my growing family and as well I'm not getting any younger, I would like to be part of your great company, to improve my skills, to gain more knowledge and for the security of tenure also. I believe that my diligence and persistence could help me in improving the tasks that will be assigned to me.

I would greatly appreciate an opportunity to be interviewed anytime or at your most convenient time. My contact number: mobile phone-**09262154402**. My **E-add: ee3bcatarmanronald@gmail.com**.

Thank you very much for your time and consideration. I am looking forward to speaking with you relative to this employment opportunity.

Respectfully Yours,


RONALD S. CATARMAN REE, RME

Applicant