

CURRICULUM VITAE

Bug-atan, Marjorie B.

Permanent Address: Brgy. Uguis, Mahaplag Leyte

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Objective: To be able to acquire a suitable job opportunity where I could apply and utilize my knowledge, skills and experiences for the betterment of the company institution applied.

Skills: Possesses good management communication and coordination skills, can socialize with other people and flexible in adapting to new environments

Personal Background:

Date of Birth:	September 18, 1995
Place of Birth:	Baybay City, Leyte
Permanent Address:	Brgy. Uguis, Mahaplag, Leyte
Age:	25
Status:	Single
Religion:	Roman Catholic
Height:	5'3
Weight:	60
Citizenship:	Filipino
Name of Mother:	Mariza B. Bug-atan
Name of Father:	Jose D. Bug-atan
Dialects/Language Spoken:	English, Bisaya, Tagalog

Educational Attainment:

Elementary Education

St. Brigids Girls National School
Cabinteely, Dublin, Ireland
2002 - 2008

Secondary Education

Mahaplag National High School
Brgy. San Isidro, Mahaplag, Leyte
2008 – 2012

College Education

Bachelor of Science in Hotel, Restaurant and
Tourism Management
Visayas State University College
Visca, Baybay City, Leyte
2012 – 2016

2nd College Degree Course
(Supplementary)

Bachelor of Science in Secondary Education
Major in English
Franciscan Immaculate Concepcion College
Baybay City, Leyte, Philippines
2019 - 2020

Training:

Housekeeping Attendant/ Coordinator
Purchasing Clerk

September 21 – October 8, 2016
June 22 – September 20, 2016
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Exposures:

Catering attendant	December 20-25, 2014 Pauleen's Catering Services Sitio. Visinal, Brgy. Upper, Mahaplag, Leyte
Food and Beverage Attendant	August 15 – September 6, 2014 Bistro Bai Restaurant St. Real, Ormoc City, Leyte
Housekeeping Attendant	December 23-30, 2013 Visayas State University (VSU) HOSTEL VSU, Visca, Baybay City, Leyte

Seminars and Workshops Attended:

May 20, 2021	Certificate of attendance “Food Safety and Hygiene Seminar” Manila, Philippines
September 7, 2019	Certificate of Active Participation “Stress Management Seminar” Franciscan Immaculate Concepcion College, Audio Visual Room BayBay City, Leyte, Philippines
August 30, 2018	Certificate of Participation 2 nd TVET Administrator and Assessment Center Managers Meeting La Rica Hotel Tacloban City, Leyte, Philippines

August 29, 2018	<p>Certificate of Participation</p> <p>The Deployment of Technical Educational and Skills Development Authority (TESDA) Technology Management Information System (T2MIS)</p> <p>La Rica Hotel</p> <p>Tacloban City, Leyte, Philippines</p>
June 21, 2018	<p>Certificate of Participation</p> <p>Special meeting for TVI's in District III, IV, and V re: Mass Graduation for 2018 Train for Work Scholarship Program</p> <p>Western Leyte College, Conference room</p> <p>Ormoc City, Leyte</p>
February 19, 2016	<p>Event Organizer</p> <p>"Pasundayag sa Gugma" Sonata ko, Handog mo" Post Valentine Concert.</p> <p>Visayas State University Gymnatorium, Visca, Baybay City, Leyte</p>
February 28, 2015	<p>"Business and Strategy Innovation"</p> <p>VSU Convention Hall, Visca, Baybay City Leyte</p>
September 26-28, 2014	<p>1st Hospitality and Tourism Youth Conference - Region 8</p> <p>VSU Convention Hall, Visca, Baybay City, Leyte</p>
March 01, 2014	<p>"Personality Development and Social Graces Seminar"</p> <p>VSU Center of Continuing Education</p> <p>Visca, Baybay City, Leyte</p>

February 15, 2014

“Proper Food Handling and Safety in the Food Production Area”, Department of Consumer and Hospitality Mgmt
Visayas State University, Visca, Baybay City, Leyte

September 08, 2013

“The Latest Trend in Hospitality and Tourism seminar”
Hotel Fortuna, Borromeo Street, Cebu City, Philippines

Awards/Special Citation:

National Certificate Level 2

Technical Educational and Skills Development Authority
Agricultural Crop Production NC II
Godoys Gold Farm
Brgy. Kan-ipa, BayBay City Leyte
September 9, 2019.

National Certificate – II, Food and Beverage Services

Technical Educational and Skills Development Authority
Visayas State University, Visca, Baybay City, Leyte
October 18 – 19, 2015

3rd Placer, Case Study Presentation of the Management 101 Students

Center for Continuing of Education (CCE) Hall, VSU, Visca, Baybay City, Leyte
October 4, 2013

Certificate of Recognition in grateful appreciation for the invaluable and unconditional

Services as Encoder in the School Publication “The light seekers Volume XIV No. “

Mahaplag Gymnasium, Mahaplag Leyte.

29th Day of March 2012

Employment History:

Part-Time Instructor

April 5, 2021 – July 31, 2021
Department of Tourism Hospitality
Management
Visayas State University
Visca, BayBay City, Leyte.

TESDA Officer/ School Supervisor

May 29, 2018 – June 15, 2019
Acedilla Technological Institute, Inc.
Santo. Nino Village, Baybay City, Leyte.

Purchasing Clerk/ officer

April 19, 2016 - March, 2017
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Character References:

Ms. Magnolia C. Lao
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