

October 18, 2020

To whom it may concern:

Dear Sir/Madam:

Peace be with you!

I am Rusty Villazorda Bautista, 28 years of age, single, from Brgy. Doña Feliza Z. Mejia Ormoc City, Leyte, Philippines. A licensed teacher from Eastern Visayas State University Ormoc City Campus with the degree of Bachelor in Teaching Home Economics and Livelihood Education and earned units at Mother of Life Catechetical and Formation Center for Religious Education, Novaliches, Quezon City, Manila Philippines.

I am writing to express my interest to apply any vacancy in your good office. I do believe that you will find me a dedicated and dependable employee.

I would welcome the opportunity to speak with you about your good office and how I can become part of it. I can be reached at 09771392192 or iamrusty24@gmail.com. I will be available for any interview at the time most convenient to you.

May the good Lord bless you always. Thank you.

Very respectfully,

Rusty V. Bautista