

August 23, 2023

**ANNA MARTHA C. MONSANTO**

DAEEEx Head

Visayas State University

Visca, Baybay City Leyte

Dear Prof. Monsanto,

This is to forward my application for a part time instructor in our department as per your advice, and other concerned people from the department.

I am a BS in Development Education, Major in Agricultural Extension graduate from this department last 2013, currently completing my masters study and hopefully to graduate next year. While I am still finishing, I would be pleased to be part of this department as one of its part time instructor, to impart some knowledge which I have gained from studying this field for many years now.

I am also a licence agriculturist, I took the board exam last 2013.

Attached is my resume for your reference, if you find my qualification adequate, I will be willing to be called up for an interview anytime of your convenience.

Thank you so much and I am looking forward to be working with you soon, and I would be willing to take any responsibilities and tasks the office would give me with highest competence and dedication.

Sincerley Yours,

  
Emily V. Lamo